

Minutes of Casing Quality Action Team Meeting

AGA Headquarters, March 12th, 2009

Andrew Lu – AGA	Alan Mayberry – PHMSA (Absent)
Virgil Wallace – Williams	Steve Nanney – PHMSA
Garry Matocha – Spectra (Phone)	Max Kieba – PHMSA
Mary Holzmann – National Grid	Harry Bryant – North Carolina UC
Dane Spillers – Ameren	David Chislea – Michigan PSC
Alan Eastman – Mears	Dave Berger – Cycla/PHMSA
Larry Rankin – Corpro (Absent)	Robert Smith – PHMSA (Morning)
Victoria Plotkin – AGA	
Bob Fassett – PG&E	

March 12, 2009

The meeting started at 8:30 and the agenda (below) was followed:

1. Welcome/Intro – Max, Andrew
2. Review and approve minutes from last meeting – Max, Dave
3. Review the outstanding action items and their status – All
4. Review proposal to include draft “disclaimer” language that puts all the guidance material into proper context - Andrew
5. Review draft of Wax Fill and Monitoring Criteria (1st attachment to this email) – Mary, Bob F., Dane, Andrew
6. Review proposed changes to Assessments Table (2nd attachment to this email) – Andrew
7. Review table describing above-ground survey tools for ECDA (sent 3/11 by Garry M.) – Garry, Bob
8. Review the Casings Regions Document (sent 3/11 by Max)
9. Review the Minimum Excavations Draft (distributed on 3/12 in person) – Larry, Alan (Did not review)
10. Get on a call with Rob Geib of Profile Technologies (Did not call)
11. Discussion of public website and the CASQAT website – Bob S. and Max
12. Plan to develop guide material on Step 3, Step 4 of ECDA process – All (Did not get to)
13. Review action items and next meeting or conference call dates (Conf Call on April 14 at 11 Eastern Time and Meeting in Houston on April 27 at 1:30 and April 28 from 8:30 to 5).

All items except for # 9 and 10 were discussed and below are the results of those discussions.

The meeting minutes from the prior meeting were discussed and some small changes were proposed and adopted.

AGA prepared and handed out a disclaimer for all guidance material that is developed by the group. The disclaimer was supported by all present, but still needs to be officially run through Alan M as well as PHMSA's legal and regulations group before being considered final..

A long discussion ensued regarding casing regions and the handout from Steve Nanney was changed per the discussions and the resulting draft is attached. A discussion centered on how to group the items, either by carrier and casing or by R and C. It was decided to group by R & C.

The reassessment table was also discussed and changed again based on input by the group, the latest version was handed out and is attached.

A sub-group worked on developing some guidance on wax filling and this was handed out and discussed. The document was reviewed and edits made. Mary Holzmann will update the document. The document still needs to have language for addressing the monitoring actions expected for filled casings.

Bob Smith shared the link to the public website that is being developed:
<http://primis.phmsa.dot.gov/gasimp/ccCASQAT.htm> (Note this link is now different from earlier emails you have as CASEQAT was changed to CASQAT). All members were requested to review the site and provide any suggestions for improvement. The site (including the other links related to Cased Crossings) will be online just prior to the NACE conference and will be officially launched at the conference.

The internal team website is still being developed and will be used to store draft documents and past versions of documents.

Several items were placed in the parking lot for further discussion either with this group or with another group. These items:

- Shorted casing after wax filling, i.e. wax filled casing that still has a short, how much does the wax filling reduce the threat of external corrosion.
- Classification and Prioritization guidance document
- Whether or not any of the guidance material can be considered as applicable for any ECDA work performed prior to its issuance. The task group is interested in knowing if PHMSA feels any of this material can be considered retroactive for the purpose of enforcement.
- The use of other tools/technology besides Guided Wave UT to fulfill direct examination requirements. This will be included in the Step 3 guide material (in addition to minimum excavation requirements) that is being developed by Alan and Larry.

There was some discussion on the Step 3 guide material for direct examination. Although there has been progress made, Alan felt the document was not quite ready to share with

the other task group members. Alan agreed to work with Larry and the operators so that a draft would be circulated prior to the April 27 meeting.

The next meeting will be at the Williams Tower in Houston at 1:30 on Monday April 27th and will run all day the 28th. There are two hotels near by and the Westin Galleria at Post Oak is recommended. It is in the Galleria Mall. There are also many other hotels in the area such Holiday Inn, Residence Inn, Homewood Suites, and Sheraton Suites, etc.

There is also a conference call scheduled for April 14th at 11 AM Eastern Time.