

U.S. Department of Transportation Pipeline and Hazardous Materials Safety Administration

# 2013 Natural Gas State Program Evaluation

for

### NM PIPELINE SAFETY BUREAU

# Document Legend PART:

- O -- Representative Date and Title Information
- A -- Progress Report and Program Documentation Review
- B -- Program Inspection Procedures
- C -- Program Performance
- D -- Compliance Activities
- E -- Incident Investigations
- F -- Damage Prevention
- G -- Field Inspections
- H -- Interstate Agent State (If Applicable)
- I -- 60106 Agreement State (If Applicable)

# 2013 Natural Gas State Program Evaluation -- CY 2013 Natural Gas

State Agency: New Mexico Rating:

Agency Status: 60105(a): Yes 60106(a): No Interstate Agent: No

**Date of Visit:** 03/26/2014 - 06/13/2014

Agency Representative: Jason N. Montoya, Chief-Pipeline Safety
PHMSA Representative: Patrick Gaume, PHMSA, State Liaison
Commission Chairman to whom follow up letter is to be sent:
Name/Title: Ms. Theresa Becenti-Aguilar, Chairperson
Agency: New Mexico Public Regulation Commission
Address: 1120 Paseo de Peralta, 4th floor, P.O. Box 1269

City/State/Zip: Santa Fe, New Mexico 87504-1269

#### **INSTRUCTIONS:**

Complete this evaluation in accordance with the Procedures for Evaluating State Pipeline Safety Program. The evaluation should generally reflect state program performance during CY 2013 (not the status of performance at the time of the evaluation). All items for which criteria have not been established should be answered based on the PHMSA representative's judgment. A deficiency in any one part of a multiple part question should be scored as needs improvement. Determine the answer to the question then select the appropriate point value. If a state receives less then the maximum points, include a brief explanation in the space provided for general comments/regional observations. If a question is not applicable to a state, select NA. Please ensure all responses are COMPLETE and ACCURATE, and OBJECTIVELY reflect state program performance. Increasing emphasis is being placed on performance. This evaluation together with selected factors reported in the state's annual progress report attachments provide the basis for determining the state's pipeline safety grant allocation.

### Field Inspection (PART G):

The field inspection form used will allow different areas of emphasis to be considered for each question. Question 13 is provided for scoring field observation areas. In completing PART G, the PHMSA representative should include a written summary which thoroughly documents the inspection.

#### **Scoring Summary**

<b>PARTS</b>		<b>Possible Points</b>	<b>Points Scored</b>
A	Progress Report and Program Documentation Review	10	10
В	Program Inspection Procedures	15	15
C	Program Performance	44	44
D	Compliance Activities	15	15
E	Incident Investigations	3	3
F	Damage Prevention	8	8
G	Field Inspections	12	12
Н	Interstate Agent State (If Applicable)	0	0
I	60106 Agreement State (If Applicable)	0	0
TOTAL	LS	107	107
State R	ating		100.0

PART	A - Progress Report and Program Documentation Review	Points(MAX)	Score	
1	Accuracy of Jurisdictional Authority and Operator/Inspection Units Data - Progress Report Attachment 1 (A1a) Yes = 1 No = 0 Needs Improvement = .5	1	1	
Evaluator				
A1.	Yes. Attachment 1 is in agreement with PRC records, Attachment 3 & Attachment 8.			
2	Review of Inspection Days for accuracy - Progress Report Attachment 2 (A1b) Yes = 1 No = 0 Needs Improvement = .5	1	1	
Evaluator	· Notes:			
A2.	Yes, Attachment 2 is in agreement with NMPRC records.			
3	Accuracy verification of Operators and Operators Inspection Units in State - Progres Report Attachment 3 (A1c) Yes = 1 No = 0 Needs Improvement = .5	ss 1	1	
Evaluator				
A3.	Yes. Attachment 3 is in agreement with PRC records and Attachment 1.			
4	Were all federally reportable incident reports listed and information correct? - Progre Report Attachment 4 (A1d) Yes = 1 No = 0 Needs Improvement = .5	ess 1	1	
Evaluator	· Notes:			
A4. `	Yes, Attachment 4 with 2 incidents is in agreement with Federal records.			
5	Accuracy verification of Compliance Activities - Progress Report Attachment 5 (A1e Yes = 1 No = 0 Needs Improvement = .5	e) 1	1	
Evaluator	Notes:			
A5.	Yes, Attachment 5 is in agreement with PRC records & the math is right.			
6	Were pipeline program files well-organized and accessible? - Progress Report Attachment 6 (A1f, A4) Yes = 2  No = 0  Needs Improvement = 1	2	2	
Evaluator				
A6.	Yes, the official files are now electronic.			
7	Was employee listing and completed training accurate and complete? - Progress Rep Attachment 7 (A1g) Yes = 1 No = 0 Needs Improvement = .5	oort 1	1	
Evaluator	*			
A7.	Yes Attachment 7 is in agreement with PRC records, & Training records are in agreer	nent between PR	C & TQ .	
8	Verification of Part 192,193,198,199 Rules and Amendments - Progress Report Attachment 8 (A1h) Yes = 1 No = 0 Needs Improvement = .5	1	1	
Evaluator	· Notes:			
a Ru	Yes. Attachment 8 agrees with current Law and Commission Rules. NM PRC can now le Making Action of the Commission. No Law is required. The Rule making Action was a LNG facility in the State.			

List of Planned Performance - Did state describe accomplishments on Progress Report in detail - Progress Report Attachment 10 (H1-3)
 Yes = 1 No = 0 Needs Improvement = .5

#### Evaluator Notes:

A9. Yes. The NM Pipeline Safety Bureau (PSB) plans to continue meeting inspection rotation cycles per their standard operating procedures. The PSB will seek additional full time employees due to increased workload resulting from additional regulations. Training during 2014 will focus on getting new hires qualified as lead inspectors and focused areas such as plastic pipe, tank inspections, welding and cathodic protection. The PSB plans on being fully staffed for the majority of 2014 and many man-hours will be spent in the field getting new inspectors up to speed. The PSB will continue to be on-call for emergency purposes.

#### 10 General Comments:

Info OnlyInfo Only

1

Info Only = No Points

#### **Evaluator Notes:**

A10. The NM PSB has a history of success at implementing new legislation and rules that are consistent with new federal regulations and the direction the industry has taken in both pipeline safety and damage prevention. The only setback in 2013 was a failed attempt at passing legislation that would allow the PRC to assess civil penalties equivalent to the federal amounts established in the Pipeline Safety Act and a decrease in staffing. The PSB has experienced some personnel turn-over over the past year but continues to meet the inspection cycles established in their standard operating procedures. Training, field experience, and getting new hires up to speed will be a major focus in 2014. Additional staff will likely be required to help minimize the heavy burden currently applied to experienced staff.

Total points scored for this section: 10 Total possible points for this section: 10

PAR'	T B - Program Inspection Procedures	Points(MAX)	Sco	re
1	Standard Inspections (B1a)	2		2
F14	Yes = $2 \text{ No} = 0 \text{ Needs Improvement} = 1$			
	or Notes: Yes, SOP Section 1 VI & Section 3.			
2	IMP Inspections (including DIMP) (B1b)	1		1
	Yes = 1 No = 0 Needs Improvement = .5			
Evaluate	or Notes:			
B2.	Yes, SOP Section 1 V & Section 3			
3	OQ Inspections (B1c)	1		1
	Yes = $1 \text{ No} = 0 \text{ Needs Improvement} = .5$			
	or Notes:			
B3.	Yes, SOP Section 1 V & Section 3.			
4	Damage Prevention Inspections (B1d)	1		1
	Yes = $1 \text{ No} = 0 \text{ Needs Improvement} = .5$			
	or Notes:  Vec. Democra Proventian Inspections are not stand along inspections; Democra Provent	ion is addressed	dunin	a Ctandard
	Yes, Damage Prevention Inspections are not stand alone inspections; Damage Prevent pections, IMP Inspections, and PAPE inspections.	ion is addressed	auring	g Standard
5	On Site On anaton Training (D1a)	1		1
J	On-Site Operator Training (B1e) Yes = 1 No = 0 Needs Improvement = .5	1		1
Evaluate	or Notes:			
B5.	Yes, SOP Section 3 IV.			
6	Construction Inspections (B1f)	1		1
	Yes = 1 No = 0 Needs Improvement = .5			
Evaluate	or Notes:			
B6.	Yes, SOP Section 1 V & Section 3.			
7	Incident/Accident Investigations (B1g)	2		2
	Yes = 2 No = 0 Needs Improvement = 1			
	or Notes:			
B7.	Yes, SOP Section 2.			
8	Does inspection plan address inspection priorities of each operator, and if necessary unit, based on the following elements? (B2a-d, G1,2,4) $Yes = 6 No = 0 Needs Improvement = 1-5$	each 6		6
	a. Length of time since last inspection	Yes   N	lo 🔘	Needs Improvement
	b. Operating history of operator/unit and/or location (includes leakage, incident a compliance activities)	nd Yes   N	10 O	Needs Improvement
	c. Type of activity being undertaken by operators (i.e. construction)	Yes   N	10 O	Needs Improvement
	d. Locations of operators inspection units being inspected - (HCA's, Geographic	0	10 ()	Needs -
	areas, Population Density, etc) e. Process to identify high-risk inspection units that includes all threats - (Excava:	_		Improvement
	Damage, Corrosion, Natural Forces, Outside Forces, Material and Welds, Equipment, Operators and any Other Factors)		10 O	Needs Improvement

f. Are inspection units broken down appropriately?

Yes 

No 

Needs

Improvement

**Evaluator Notes:** 

B8. Yes, SOP Section 1, specifically Section 1 VI. In addition, NM PRC has created a formal evaluation process for risk factors and has fully used the risk based process since 2011. Units are created per The State Guidelines.

9 General Comments:

Info OnlyInfo Only

Info Only = No Points

**Evaluator Notes:** 

B9. First round PAPEI inspections were completed in 2011, and first round DIMP inspections were completed in 2012. Technical difficulties have prevented the uploading of the PAPEI & DIMP inspections into the Federal databases. It is anticipated that the technical difficulties will be addressed and the uploads completed by December 2014.

The PSB continues to maintain a positive working relationship with operators and excavation stakeholders through effective enforcement, inspections, education, and training. A high risk inspection unit policy was implemented in 2012 to focus on higher priority areas that pose a threat to safe operations. NM continues to be an industry leader in damage prevention and efforts have been recognized by NAPSR, CGA, and Federal DOT. The NM PSB is considered to be a highly effective program. A recent decrease in qualified and trained staff will result in additional inspection-person days for lead inspectors. Training will continue for all inspectors to keep them up-to-date on new regulations and changes affecting pipeline safety. New damage prevention investigation policies and procedures have been written in NM and they became effective January 1, 2013.

Total points scored for this section: 15

Total possible points for this section: 15

1	Was ratio of Total Inspection person-days to total person days acceptable? (Director of State Programs may modify with just cause) Chapter 4.3 (A12)	5		5
	Yes = 5 No = 0  A. Total Inspection Person Days (Attachment 2): 372.00			
	B. Total Inspection Person Days Charged to the Program (220 X Inspection Person Years) (Attachment 7): 220 X 3.56 = 782.83			
	Ratio: A / B 372.00 / 782.83 = 0.48			
	If Ratio >= 0.38 Then Points = 5, If Ratio < 0.38 Then Points = 0 Points = 5			
	or Notes:			
C1.	Yes, 372 inspection days, 3.56 Inspector-years, Ratio=0.475 okay.			
2	Has each inspector and program manager fulfilled the T Q Training Requirements? (See Guidelines for requirements) Chapter 4.4 (A8-A11, G19)  Yes = 5 No = 0 Needs Improvement = 1-4	5		5
	a. Completion of Required OQ Training before conducting inspection as lead?	Yes •	No 🔾	Needs Improvement
	b. Completion of Required DIMP*/IMP Training before conducting inspection as lead? *Effective Evaluation CY2013	Yes	No 🔾	Needs Improvement
	c. Root Cause Training by at least one inspector/program manager	Yes 💿	No 🔘	Needs Improvement
	d. Note any outside training completed	Yes 💿	No 🔘	Needs Improvement
C2.	or Notes: Yes, All inspectors with 3 years of service are certified, 3 inspectors are certified to lead GI gram Manager finished his required training within 4 years & has taken several additional contents.		1P, & O(	
3	Did state records and discussions with state pipeline safety program manager indicate adequate knowledge of PHMSA program and regulations? Chapter 4.1,8.1 (A5) $Yes = 2 No = 0 Needs Improvement = 1$	2		2
	or Notes:  Veg. Jacon is fully engaged in his release Dinaline Sefety Manager			
	Yes. Jason is fully engaged in his role as Pipeline Safety Manager.			
4	Did state respond to Chairman's letter on previous evaluation within 60 days and correct or address any noted deficiencies? (If necessary) Chapter 8.1 (A6-7) $Yes = 2 No = 0 Needs Improvement = 1$	2		2
	or Notes:			
C4.	Yes, Response was in about 55 days (Dec 4th, 2013 & Jan 28, 2014) & addressed both item	is that we	re reque	sted.
5	Did State hold PHMSA TQ Seminar in Past 3 Years? Chapter 8.5 (A3) Yes = 2 No = 0	2		2
C5.	or Notes: Yes, The TQ Seminars were held September 25-27, 2012, and May 6-8, 2014. The next on D. In addition, NMPRC co-sponsors the TQ Seminar in New Orleans in July of each year.	e is sche	duled for	2016, date
	5. In addition, 1 will be do sponded the 1 & Seminal in twew Orients in adity of each year.			
6	Did state inspect all types of operators and inspection units in accordance with time intervals established in written procedures? Chapter 5.1 (B3) $Yes = 5 No = 0 Needs Improvement = 1-4$	5		5
	Yes, all types of inspections are within their time intervals.			

7	Did inspection form(s) cover all applicable code requirements addressed on Federal Inspection form(s)? Did State complete all applicable portions of inspection forms? Chapter 5.1 (B4-5) Yes = 2 No = 0 Needs Improvement = 1	2	2
C7. sho Veg HL- 2 ite	Yes, NM PRC uses the Federal Forms, current version (pre-IA), and my spot checks of inspections was complete inspections that are consistent with the NOPVs. Reviewed D&A(long Form)-Cit gas-2/18-27/2013-31violations; LDC-Std-Zia Gas @ Ruidoso-1 NOPV; O&M-Zia Gas @ Rui-Std-Frontier Field Svcs @ Maljamar-3/20-22/2013-1 item of concern; LDC-Std-NMG Co @ ems of concern; OQ-ConocoPhillips @ Farmington-5/7-8/2013-no violations found; DIMP-C gas-3/25-29/2013-6 items of concern.	y of Las idoso-1/6 Alamog	6-10/2014-9 NOPV; ordo 3/18-22/2013-
8	Did the state review operator procedures for determining if exposed cast iron pipe was examined for evidence of graphitization and if necessary remedial action was taken? (NTSB) Chapter 5.1 (B7) $Yes = 1 No = 0$	1	NA
	or Notes:  NA, there is no remaining cast iron in service in NM.		
9	Did the state review operator procedures for surveillance of cast iron pipelines, including appropriate action resulting from tracking circumferential cracking failures, study of leakage history, or other unusual operating maintenance condition? (Note: See GPTC Appendix G-18 for guidance) (NTSB) Chapter 5.1 (B8)  Yes = 1 No = 0	1	NA
	or Notes:		
C9.	NA, there is no remaining cast iron in service in NM.		
10	Did the state review operator emergency response procedures for leaks caused by excavation damage near buildings and determine whether the procedures adequately address the possibility of multiple leaks and underground migration of gas into nearby buildings Refer to $4/12/01$ letter from PHMSA in response to NTSB recommendation P-00-20 and P-00-21? (NTSB) Chapter 5.1 (B9) $Y_{es} = 1 N_0 = 0$	1	1
C10	or Notes:  Or Yes. These questions are part of an addendum sheet and have been attached to standard Inspect Fed dist Insp Form (Form 2), .615(a)(7) on pg 5.	ections.	It is also on the
11	Did the state review operator records of previous accidents and failures including reported third party damage and leak response to ensure appropriate operator response as required by 192.617? Chapter 5.1 (B10,E5) $Yes = 1 No = 0$	1	1
C11	or Notes:  1. Yes, It is on the current gas distribution standard inspection form, and it has been added to a stop of every standard inspection.	ın adden	dum sheet and is
12	Has the state reviewed Operator Annual reports, along with Incident/Accident reports, for accuracy and analyzed data for trends and operator issues? Data Initiative (G6-9,G16)  Yes = 2 No = 0 Needs Improvement = 1	2	2
C12 mile doc	or Notes: 2. Yes. Fee and Grant monies are dependent on Annual reports, and they are therefore reviewed es of pipe, and leak history. The reports are compared with prior year reports. Yes, the incider umented and complete. Yes, through the development of PDM, Data Analysis is now well denering DIRT, annual reports, inspection results, and other One-Call data. The disaggregating a	nt and ac	cident files are well NM PRC is

fully implemented in 2011 and impacted the risk ranking of Units and Operators for inspections starting in 2012.

13	manner? This includes replies to Operator notifications into IMDB database. Chapter 5.1 (G10-12) Yes = 2 No = 0 Needs Improvement = 1	2	2
	*		e databases.
14	Has state confirmed intrastate transmission operators have submitted information into NPMS database along with changes made after original submission? (G14) $Yes = 1 No = 0 Needs Improvement = .5$	1	1
	r Notes: Yes, this question has been added to the addendum sheet for standard inspections. The inspections Unit Standard Inspections.	ectors are act	tually checking
15 Evaluato	Is the state verifying operators are conducting drug and alcohol tests as required by regulations? This should include verifying positive tests are responded to in accordance with program. 49 CFR 199 (I1-3) Yes = 2 No = 0 Needs Improvement = 1	2	2
	Yes, the Federal Long form is used for HQ D&A inspections at least every 4 years and this	question is a	sked.
16	Is state verifying operators OQ programs are up to date? This should include verification of any plan updates and that persons performing covered tasks (including contractors) are properly qualified and requalified at intervals determined in the operators plan. 49 CFR 192 Part N (I4-7)  Yes = 2 No = 0 Needs Improvement = 1	2	2
	*		otocol 9
17	Is state verifying operator's gas transmission integrity management programs (IMP) are up to date? This should include a previous review of IMP plan, along with monitoring progress on operator tests and remedial actions. In addition, the review should take in to account program review and updates of operators plan(s). 49 CFR 192 Subpart 0 (I8-12) $Yes = 2 No = 0$ Needs Improvement = 1	2	2
Evaluato C17.	r Notes: Yes, all types of inspections are within their time intervals.		
18	Is state verifying operator's gas distribution integrity management Programs (DIMP)? This should include a review of DIMP plans, along with monitoring progress. In addition, the review should take in to account program review and updates of operators plan(s). 49 CFR 192 Subpart P DIMP? First round of program inspections should be complete by December 2014	2	2
Evaluato	Yes = 2 No = 0 Needs Improvement = 1  r Notes:		
	Yes. First round of DIMP inspections were completed by December, 2013		
19	Is state verifying operators Public Awareness programs are up to date and being followed. State should also verify operators have evaluated Public Awareness programs for effectiveness as described in RP1162. 49 CFR 192.616 (I13-16) PAPEI Effectiveness Inspections should be complete by December 2013	2	2

Yes = 2 No = 0 Needs Improvement = 1

#### **Evaluator Notes:**

C19. Yes, all PL safety inspectors have completed the PAPEE class, and the first round of PAPEI Inspections were completed by the end of 2012.

Does the state have a mechanism for communicating with stakeholders - other than state pipeline safety seminar? (This should include making enforcement cases available to public). (G20-21)

1 1

Yes = 1 No = 0 Needs Improvement = .5

#### **Evaluator Notes:**

C20. Yes, through the NM Regional Common Ground Alliance, also by conducting seminars, making presentations at Trade Meetings, at Construction Industry Board Meetings, & at special meetings for Construction Industry Boards & their staffs. Also Master Meter Outreach presentations and Security & Integrity Foundation (SIF) training sessions. The NM PRC also attends and supports NUCA meetings and programs, NMRCGA Meetings and programs, and NMGA programs. Also, the Program Manager sits on the NM811 Board as an advisor. Yes, the public has access to NM PRC records of inspections, violations, and etc. The NM PRC recently established a website (DRETS) to facilitate the posting of 3rd party damage reports that may be accessed by all stakeholders.

21 Did state execute appropriate follow-up actions to Safety Related Condition (SRC) Reports? Chapter 6.3 (B6)

1

1

1

1

Yes = 1 No = 0 Needs Improvement = .5

#### **Evaluator Notes:**

C21. Yes. there were 2 SRCR in 2013. As a FYI there was one in 2010, 2 in 2011, 2 in 2012, 2 in 2013, and 0 so far in 2014.

Did the State ask Operators to identify any plastic pipe and components that has shown a record of defects/leaks and what those operators are doing to mitigate the safety concerns? (G13)

Yes = 1 No = 0 Needs Improvement = .5

#### **Evaluator Notes:**

C22. Yes. NM asked operators and they chose not to respond. They stated they will do it when it is required. This question is on the addendum sheet for Standard inspections. Also the Drisco pipe Advisory Notice was emailed to all NM operators.

Did the state participate in/respond to surveys or information requests from NAPSR or PHMSA? (H4)

1

Yes = 1 No = 0 Needs Improvement = .5

#### **Evaluator Notes:**

C23. Yes. All e-mails and surveys are responded to. Also NM PRC personnel are actively participating on three NAPSR Committees. (Liaison, Distribution Form revision, PAP).

If the State has issued any waivers/special permits for any operator, has the state verified Info Onlylnfo Only conditions of those waivers/special permits are being met? This should include having the operator amend procedures where appropriate.

Info Only = No Points

#### **Evaluator Notes:**

C24. Yes. It is a special waiver for MAOP verification of distribution lines. The conditions for the waiver are clearly defined.

#### 25 General Comments:

Info OnlyInfo Only

Info Only = No Points

#### **Evaluator Notes:**

C25 Both pipeline safety and damage prevention programs continue to be robust and continue to adapt well to change. The Damage Reporting & Enforcement Tracking System (DRETS) has been implemented since June 2012 and the PSB is working on implementing a web-based inspection program for pipeline safety scheduled to go live in October 2014. Issuing notice of probable violations, and civil penalties, where warranted, has been effective. The damage prevention staff is an integral part to effective enforcement and plays an integral part with compliance. The NM PRC's continuing partnership with operators concerning public awareness through participation in CGA, NUCA, NM811, NMRCGA, and NMGA is noted. The forthcoming challenge is going to be getting staff qualified to conduct inspections at a high quality level.

Total points scored for this section: 44 Total possible points for this section: 44

1	Does the state have written procedures to identify steps to be taken from the discovery to resolution of a probable violation? Chapter 5.1 (B12-14, B16, B1h)  Yes = 4 No = 0 Needs Improvement = 1-3	4		4
	a. Procedures to notify an operator (company officer) when a noncompliance is identified	Yes •	No 🔾	Needs Improvement
Evaluate	b. Procedures to routinely review progress of compliance actions to prevent delays or breakdowns or Notes:	Yes •	No 🔾	Needs Improvement
D1.	Yes, in the SOP, Section 1. Also, per NM PRC rule 18.60.4.12 the Pipeline Safety Bureau ctly assess civil penalties. The NM PRC PSB follows its own procedures.	(PSB) is	authoriz	ed to
2	Did the state follow compliance procedures (from discovery to resolution) and adequately document all probable violations, including what resolution or further course of action is needed to gain compliance? Chapter 5.1 (B11,B18,B19)  Yes = 4 No = 0 Needs Improvement = 1-3	4		4
	a. Were compliance actions sent to company officer or manager/board member if municipal/government system?	Yes •	No 🔾	Needs Improvement
	b. Were probable violations documented?	Yes 💿	No 🔾	Needs Improvement
	c. Were probable violations resolved?	Yes 💿	No 🔾	Needs Improvement
	d. Was the progress of probable violations routinely reviewed?	Yes •	No 🔾	Needs Improvement
resp offi	ations individually and take corrective action, request a settlement conference, or hearing with sonses, follow-up work and documents are saved electronically specific to each inspection. Total files. Additionally, NM PRC is in the process of converting to a web based inspection precient and effective process. The Bureau Chief sends a final letter when a case has been resolved.	hese ele ogram t	ctronic f hat will a	iles are the allow a more
3	Did the state issue compliance actions for all probable violations discovered? (B15) $Yes = 2 No = 0 Needs Improvement = 1$	2		2
	or Notes: Yes, 99 in 2013, 71 in 2012, 59 in 2011, 84 in 2010, 108 in 2009, 105 in 2008, 109 in 2007,	and 129	in 2006	
4	Did compliance actions give reasonable due process to all parties? Including "show cause" hearing if necessary. (B17, B20) $Yes = 2 No = 0$	2		2
	or Notes: Yes, it is in the SOP, section 1.VIII.c.1.b.3 & 4, and due process is afforded all per the SOI	% State	e Regulat	ions.
5	Is the program manager familiar with state process for imposing civil penalties? Were civil penalties considered for repeat violations (with severity consideration) or violations resulting in incidents/accidents? (describe any actions taken) (B27)  Yes = 2 No = 0 Needs Improvement = 1	2		2
D5. pen app repo	or Notes: Yes, the Program Manager implemented enforcement guidelines for excavation violations to alties. Damage need not occur to allow for a civil penalty. The Program Manager recommer repriate for violations of pipeline safety regulations including repeat violations, as necessary orting requirements. Inspectors are verifying operators address items of concern and all probations inspections. Civil Penalties are issued every year.	nds civil , and ope	penalties erator fai	s as lure to meet

Can the State demonstrate it is using their enforcement fining authority for pipeline safety

6

violations?

Yes = 1 No = 0 Needs Improvement = .5

#### **Evaluator Notes:**

D6. Yes, The NM PRC has an established process in place for assessing civil penalties for pipeline safety probable violations which are considered on a case by case basis depending on the circumstances (i.e., loss of life, property damaged, service interruptions, location, etc.). This process supported a \$317,000 fine assessment and collection in 2010, and also for a \$95,000 fine assessment and collection in 2013. The NM PRC also has an established procedure in place for assessing civil penalties on excavators for non-compliance of NM Excavation Law policies and procedures.

## 7 General Comments:

Info OnlyInfo Only

Info Only = No Points

#### **Evaluator Notes:**

D7. NM PRC is committed to Pipeline Safety and uses all available regulatory tools to enforce the regulations including the judicious assessing of civil penalties when the violation endangers the public or is a repeat violation. More focus on verifying that operators are taking adequate corrective actions for probable violations will be implemented in 2013. Mandatory excavation law and procedures classes are being conducted throughout the state. Settlement conferences also provide an avenue for the PSB to ensure compliance by operators agreeing to implements policies and procedures above the state and federal regulations.

Total points scored for this section: 15 Total possible points for this section: 15

1	Does state have adequate mechanism to receive and respond to operator reports of incidents, including after-hours reports? And did state keep adequate records of Incident/Accident notifications received? Chapter 6 (A2,D1-3)  Yes = 2 No = 0 Needs Improvement = 1	2	2	2
	a. Acknowledgement of MOU between NTSB and PHMSA (Appendix D)	Yes 💿	No 🔘	Needs Improvement
	b. Acknowledgement of Federal/State Cooperation in case of incident/accident	Yes (•)	No 🔘	Needs
Evaluato	(Appendix E)			Improvement
E1. NTS NTS	Yes, is in the SOP sec 2; 1. Determine if safety violations occurred. 2. Determine root cause SB. 3. Cooperate with NTSB. Also, the MOU between NTSB and OPS is understood, and NSB. Happily, there were no reportable incidents or accidents in 2013. The PSB is currently cooses.	M PRC	fully coo	perates with
2	If onsite investigation was not made, did state obtain sufficient information from the operator and/or by other means to determine the facts to support the decision to not go on-site? Chapter 6 (D4) Yes = 1 No = 0 Needs Improvement = .5	1	ΝA	A
revi	or Notes:  NA. In 2013. There were no reportable incidents or accidents in 2013. The SOP directs that ew all notifications and obtain sufficient information to decide whether an on-site investigate estigation required, the PSB will use the Federal From-11.			
3	Were all incidents investigated, thoroughly documented, and with conclusions and recommendations? (D5) Yes = 3 No = 0 Needs Improvement = 1-2	3	N.A	A
	a. Observations and document review	Yes 🔘	No •	Needs Improvement
	b. Contributing Factors	Yes ()	No •	Needs Improvement
	c. Recommendations to prevent recurrences when appropriate	Yes ()	No •	Needs
Evaluato	* * *			Improvement
E3.	NA for 2013. The fed form is followed when an incident or accident occurs; Observations, tributing factors, and prevention recommendations are all included.	docume	entation, i	dentifying
4	Did the state initiate compliance action for violations found during any incident/accident investigation? (D6)  Yes = 1 No = 0	1	NA	A
Evaluato				
E4.	NA for 2013. All incident and accident investigations have resulted in probable violations.			
5	Did the state assist region office by taking appropriate follow-up actions related to the operator incident reports to ensure accuracy and final report has been received by PHMSA? (validate report data from operators concerning incidents/accidents and investigate discrepancies) Chapter 6 (D7)  Yes = 1 No = 0 Needs Improvement = .5	1	NA	A
Evaluato	or Notes:			
	NA, the Federal region office made no requests in 2013. NM PRC is a partner with PHMSA	A to ensu	ire that ir	ncident
repo	orts are accurate & updated.			
6	Does state share lessons learned from incidents/accidents? (sharing information, such as: at NAPSR Region meetings, state seminars, etc) (G15) $Yes = 1 No = 0$	1		1
Evaluato	or Notes:			

E6. Yes, NM PRC makes a report during the SW Region NAPSR Meeting, and responds as appropriate to email

correspondence. All three of the 2012 year incidents were discussed at SW Region NAPSR for things discovered and lessons learned. Lessons learned and audit findings are constantly being shared with NM operators.

General Comments:

Info Only = No Points

Info OnlyInfo Only

**Evaluator Notes:** 

E7. The NM PRC SOP and actual practices are in compliance with PHMSA state programs for incident/accident investigation procedures. All findings and reports are available to NAPSR and PHMSA. The PSB continues to maintain staff on-call for emergency purposes as required per State Guidelines.

Total points scored for this section: 3 Total possible points for this section: 3

Has the state reviewed directional drilling/boring procedures of each pipeline operator or its contractor to determine if they include actions to protect their facilities from the dangers posed by drilling and other trench less technologies? NTSB (E1)

Yes = 2 No = 0 Needs Improvement = 1

**Evaluator Notes:** 

F1. Yes. This has been added to an addendum sheet and is part of every standard inspection.

Did the state inspector check to assure the pipeline operator is following its written procedures pertaining to notification of excavation, marking, positive response and the availability and use of the one call system? (E2)

2

2

2

2

Yes = 2 No = 0 Needs Improvement = 1

**Evaluator Notes:** 

F2. Yes, It is addressed under 192.614c and is on the Standard inspection form. NM PRC requires Pipeline Operators to report ALL 3rd party damages within 30 days to the PSB through the NM PRC website (DRETS).

Did the state encourage and promote practices for reducing damages to all underground facilities to its regulated companies? (i.e. such as promoting/adopting the CGA Best Practices encouraging adoption of the 9 Elements, etc.) (E3)

Yes = 2 No = 0 Needs Improvement = 1

**Evaluator Notes:** 

F3. Yes, this is an ongoing priority effort. The NM PRC PSB is on the NM811 Board and co-sponsors the Regional CGA meetings. The NM PRC PSB meets with damage prevention stakeholders during the monthly NMRCGA meetings to discuss best practices. The NM PRC PSB holds a monthly NM Excavation Law and Procedures class for alleged violators to attend. This class is mandatory for repeat violators. Master meter outreach programs are conducted annually and the PSB attempts to host a minimum of 4 statewide. The NMRCGA and Pipeline Safety seminar are held bi-annually and the PSB provides a progress report of both pipeline safety and damage prevention programs. A audit findings summary is also provided.

Has the agency or another organization within the state collected data and evaluated trends on the number of pipeline damages per 1,000 locate requests? (This can include DIRT and other data shared and reviewed by the pipeline safety program) (E4,G5)

Yes = 2 No = 0 Needs Improvement = 1

2

2

**Evaluator Notes**:

F4. Yes. NM PRC PSB has access to all locate requests and all damage reports. Evaluations concerning type of damage, hits per alleged violator, cost to repair, injuries, by date, & hit frequency have been done. PSB is working with NM One-Call to further enhance data analysis and data collection, and to get the information entered into DRETS (Damage Reporting & Enforcement Tracking System). The contract with NM One-Call was signed in December, 2009 and data is being entered into DRETS. Disaggregation of data is now much easier.

5 General Comments:

Info OnlyInfo Only

Info Only = No Points

**Evaluator Notes:** 

F5. During 2013, the PSB continued to work on integrating management programs, the advertising of 811, promoting NMRCGA, improving NM811, and effectively enforcing the excavation law upon all stakeholders in a reasonable manner. The NMPRC PSB's damage prevention program's efforts have recently received national recognition and are considered a leader in protecting underground facilities. The CGA president continues to recognize NM's damage prevention program to be in the top 5 across the nation. Increased focus on educating stakeholders of new regulations and rules will be provided during 2014 including "how to comply" portion. This work is in agreement with the emphasis PHMSA has directed to all State Partners to fully implement all 9 Elements of Damage Prevention as described in the 2006 PIPES Act.

Total points scored for this section: 8 Total possible points for this section: 8

1	Operator, Inspector, Location, Date and PHMSA Representative Info Only = No Points	Info OnlyInf	nfo OnlyInfo Only					
	Name of Operator Inspected: New Mexico Gas Company, opid 6141							
	Name of State Inspector(s) Observed: Loretta Cuthrell							
	Location of Inspection: Artesia, NM							
	Date of Inspection: 3/26-28/14							
	Name of PHMSA Representative: Patrick Gaume							
Evaluato								
G1.	New Mexico Gas Company, opid 6141, Artesia, Loretta Cuthrell, 3/26-28/14, Patrick Gaun	ne, Standard	Inspection.					
2	Was the operator or operator's representative notified and/or given the opportunity to be present during inspection? (F2) $Yes = 1 No = 0$	1	1					
Evaluato								
G2.	Yes, 8 NMGC personnel participated in the inspection							
3	Did the inspector use an appropriate inspection form/checklist and was the form/checklist used as a guide for the inspection? (New regulations shall be incorporated) (F3) Yes = 2 No = 0 Needs Improvement = 1	t 2	2					
Evaluato								
G3.	Yes, Fed Form 2 for gas distribution plus some State addendum Forms							
4	Did the inspector thoroughly document results of the inspection? (F4) Yes = 2  No = 0  Needs Improvement = 1	2	2					
Evaluato	r Notes:							
G4.	Yes. Both the Fed form, the addendum, and a special MAOP worksheet							
5	Did the inspector check to see if the operator had necessary equipment during inspection to conduct tasks viewed? (Maps,pyrometer,soap spray,CGI,etc.) (F5) $Yes = 1 No = 0$	1	1					
	or Notes: Yes. Gas sniffing equip, probing bar, half-cell, multi meter, pressure gauges, hand tools, ke pressure reliefs, and pressure regulators, PPE.	eys, pressuriz	ing equipment to					
6	Did the inspector adequately review the following during the field portion of the state evaluation? (check all that apply on list) (F7) $Yes = 2 No = 0 Needs Improvement = 1$	2	2					
	a. Procedures							
	b. Records	$\boxtimes$						
	c. Field Activities	$\boxtimes$						
	d. Other (please comment)							
Evaluato	•	J						
G6.	Yes, Records and Field were observed. Procedures were mostly addressed during a HQ insompletely filled out upon completion of the Inspection.	spection. The	e inspection will					

Note	7	regulati	inspector have adequate knowledge of the pipeline safety program and ons? (Evaluator will document reasons if unacceptable) (F8) No = 0 Needs Improvement = 1	2	2
8 Did the inspector conduct an exit interview? (If inspection is not totally complete the interview should be based on areas covered during time of field evaluation) (I <sup>3</sup> 9)  Ves = 1 No = 0  During the exit interview, did the inspector identify probable violations found during the inspections? (If applicable) (F10)  Ves = 1 No = 0  Ves = 1 No = 0	Evaluato		•		
interview should be based on areas covered during time of field evaluation) (F9)  Yes—1Nb = 0  Zvaluator Notes:  Zvaluator Notes:  G8. Yes. Items noted included training concerns related to properly filling out pipe replacement/installation reports; the need to get certain pipe manufacturing information onto the alignment sheets; missing bug screens and ground contact for several gas meters; one low CP reading; & concerns about some 3rd parry damage.  9 During the exit interview, did the inspector identify probable violations found during the inspections? (fit applicable) (F10)  Yes Items noted included training concerns related to properly filling out pipe replacement/installation reports; the need to get certain pipe manufacturing information onto the alignment sheets; missing bug screens and ground contact for several gas meters; one low CP reading; & concerns about some 3rd parry damage.  10 General Comments: What did the inspector observe in the field? (Narrative description of field observations and how inspector performed) Best Practices to Share with Other States - (Field - could be from operator visited or state inspector practices) Other.  Info Only = No Ponus.  a. Abandonment  b. Abnormal Operations  a. Abandonment  b. Abnormal Operations  c. Break-Out Tanks  d. Compressor or Pump Stations  e. Change in Class Location  f. Casings  g. Cathodic Protection  h. Cast-iron Replacement  i. Damage Prevention  j. Deactivation  k. Emergency Procedures  l. Inspection of Right-of-Way  m. Line Markers  n. Liaison with Public Officials  o. Leak Surveys  p. MOP  q. MAOP  r. Moving Pipe  s. New Construction  N. Navigable Waterway Crossings  u. Odorization  v. Overpressure Safety Devices  w. Plastic Pipe Installation  y. Purging  z. Prevention of Accidental Ignition	G7.	Yes, Lor	etta is a fully qualified inspector.		
Solution Notes:	8	intervie	w should be based on areas covered during time of field evaluation) (F9)	1	1
GR. Yes. Items noted included training concerns related to properly filling out pipe replacement/installation reports; the need to get certain pipe manufacturing information onto the alignment sheets; missing bug screens and ground contact for several gas meters; one low CP reading; & concerns about some 3rd party damage.  9 During the exit interview, did the inspector identify probable violations found during the inspections? (if applicable) (F10) Yes=1 No-0 Yes   1No-0 Yes   1No-	Evaluato				
inspections? (if applicable) (F10) Yes = 1 No = 0  Evaluator Notes:  G9. Yes. Items noted included training concerns related to properly filling out pipe replacement/installation reports; the need to get certain pipe manufacturing information onto the alignment sheets; missing bug screens and ground contact for several gas meters; one low CP reading; & concerns about some 3rd party damage.  10 General Comments: What did the inspector observe in the field? (Narrative description of field observations and how inspector performed) Best Practices to Share with Other States - (Field - could be from operator visited or state inspector practices) Other. Info Only = No Points  a. Abandonment  b. Abnormal Operations  c. Break-Out Tanks  d. Compressor or Pump Stations  e. Change in Class Location  f. Castings  g. Cathodic Protection  h. Cast-iron Replacement  i. Damage Prevention  j. Deactivation  k. Emergency Procedures  l. Inspection of Right-of-Way  m. Line Markers  n. Liaison with Public Officials  o. Leak Surveys  p. MOP  q. MAOP  r. Moving Pipe  s. New Construction  t. Navigable Waterway Crossings  u. Odorization  v. Overpressure Safety Devices  w. Plastic Pipe Installation  x. Public Education  y. Purging  z. Prevention of Accidental Ignition	G8.	Yes. Iter d to get ce	rtain pipe manufacturing information onto the alignment sheets; missing bug so		
G9. Yes. Items noted included training concerns related to properly filling out pipe replacement/installation reports; the need to get certain pipe manufacturing information onto the alignment sheets; missing bug screens and ground contact for several gas meters; one low CP reading; & concerns about some 3rd party damage.  10 General Comments: What did the inspector observe in the field? (Narrative description of field observations and how inspector performed) Best Practices to Share with Other States - (Field - could be from operator visited or state inspector practices) Other. Info Only = No Points  a. Abandonment b. Abandonment c. Break-Out Tanks d. Compressor or Pump Stations e. Change in Class Location f. Casings g. Cathodic Protection h. Cast-iron Replacement i. Damage Prevention j. Deactivation k. Emergency Procedures l. Inspection of Right-of-Way m. Line Markers n. Liaison with Public Officials o. Leak Surveys p. MOP q. MAOP r. Moving Pipe s. New Construction t. Navigable Waterway Crossings u. Odorization v. Overpressure Safety Devices w. Plastic Pipe Installation v. Public Education y. Purging z. Prevention of Accidental Ignition	9	inspecti	ons? (if applicable) (F10)	the 1	1
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y. Purging   z. Prevention of Accidental Ignition   A. Repairs					
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A. Repairs		-			
		В.	Signs		

C.	Tapping	
D.	Valve Maintenance	
E.	Vault Maintenance	
F.	Welding	
G.	OQ - Operator Qualification	
H.	Compliance Follow-up	$\boxtimes$
I.	Atmospheric Corrosion	$\boxtimes$
J.	Other	$\bowtie$

#### **Evaluator Notes:**

G10. Pressure lock ups of pressure regulators, tested pressure reliefs, vehicle barriers, locks, residential and commercial meters, bug screens, ground clearance, casing and casing CP, pressure regulator stations, city gates, atmosphere corrosion, air/soil interface, signs & markers, ROW, CP isolation and cp isolation verification, pipe supports, capping of abandoned services, verified a class 2 leak, test of pressure relief capacity.

Total points scored for this section: 12 Total possible points for this section: 12

PART	TH - Interstate Agent State (If Applicable)	Points(MAX)	Score
1	Did the state use the current federal inspection form(s)? (C1) Yes = 1 No = 0 Needs Improvement = .5	1	NA
Evaluato	•		
	8. NA. Not an Interstate Agent State Program.		
2	Are results documented demonstrating inspection units were reviewed in accordance "PHMSA directed inspection plan"? (C2) Yes = 1 No = 0 Needs Improvement = .5	with 1	NA
Evaluato			
H.1-	8. NA. Not an Interstate Agent State Program.		
3	Did the state submit documentation of the inspections within 60 days as stated in its 1 Interstate Agent Agreement form? (C3) $Yes = 1 No = 0 Needs Improvement = .5$	atest 1	NA
Evaluator			
H.1-	8. NA. Not an Interstate Agent State Program.		
4	Were probable violations identified by state referred to PHMSA for compliance? (NO PHMSA representative has discretion to delete question or adjust points, as appropria based on number of probable violations; any change requires written explanation.) (O Yes = 1 No = 0 Needs Improvement = .5	ite,	NA
Evaluato	•		
	8. NA. Not an Interstate Agent State Program.		
5	Did the state immediately report to PHMSA conditions which may pose an imminent safety hazard to the public or to the environment? (C5) $Yes = 1 No = 0 Needs Improvement = .5$	1	NA
Evaluato	r Notes:		
H.1-	8. NA. Not an Interstate Agent State Program.		
6	Did the state give written notice to PHMSA within 60 days of all probable violations found? (C6)  Yes = 1 No = 0 Needs Improvement = .5	1	NA
Evaluato	r Notes:		
H.1-	8. NA. Not an Interstate Agent State Program.		
7	Did the state initially submit documentation to support compliance action by PHMSA probable violations? (C7) Yes = 1 No = 0 Needs Improvement = .5	on 1	NA
Evaluato	•		
	8. NA. Not an Interstate Agent State Program.		
8	General Comments:	Info Onlylı	nfo Only
	Info Only = No Points		
Evaluato			
H.1-	8. NA. Not an Interstate Agent State Program.		

Total points scored for this section: 0 Total possible points for this section: 0

	I - 60106 Agreement State (If Applicable)	Points(MAX)	Score
1	Did the state use the current federal inspection form(s)? (B21) Yes = 1 No = 0 Needs Improvement = .5	1	NA
Evaluator	•		
I.1-7.	NA. Not a 60106 Agreement State Program.		
2	Are results documented demonstrating inspection units were reviewed in accordance state inspection plan? (B22) $Yes = 1 No = 0 Needs Improvement = .5$	with 1	NA
Evaluator			
1.1-7.	NA. Not a 60106 Agreement State Program.		
3	Were any probable violations identified by state referred to PHMSA for compliance? (NOTE: PHMSA representative has discretion to delete question or adjust points, as appropriate, based on number of probable violations; any change requires written explanation.) (B23)  Yes = 1 No = 0 Needs Improvement = .5	1	NA
Evaluator	Notes:		
I.1-7.	NA. Not a 60106 Agreement State Program.		
4	Did the state immediately report to PHMSA conditions which may pose an imminent safety hazard to the public or to the environment? (B24)  Yes = 1 No = 0 Needs Improvement = .5	1	NA
Evaluator			
I.1-7.	NA. Not a 60106 Agreement State Program.		
5	Did the state give written notice to PHMSA within 60 days of all probable violations found? (B25) $Yes = 1 No = 0 Needs Improvement = .5$	1	NA
Evaluator			
I.1-7.	NA. Not a 60106 Agreement State Program.		
6	Did the state initially submit adequate documentation to support compliance action by PHMSA on probable violations? (B26) Yes = 1 No = 0 Needs Improvement = .5	y 1	NA
Evaluator			
I.1-7.	NA. Not a 60106 Agreement State Program.		
		Info Onlyli	nfo Only
7	General Comments:	inio Omyn	no Omy
7 Evaluator	Info Only = No Points	inio Omyn	no Omy

Total points scored for this section: 0 Total possible points for this section: 0