



U.S. Department
of Transportation
**Pipeline and Hazardous
Materials Safety
Administration**

1200 New Jersey Avenue, SE
Washington, DC 20590

June 26, 2025

Pipeline Safety Trust
1812 Cornwall Avenue,
Suite 200,
Bellingham, WA 98225

Attention: Mr. Bill Caram, Executive Director

Subject: Compliance Review

Dear Mr. Caram:

The United States Department of Transportation, Pipeline and Hazardous Materials Safety Administration (PHMSA) will conduct a compliance review of the Technical Assistance Grants (693JK32240018PTAG, 693JK32340010PTAG, and 693JK32440013PTAG) awarded to the Pipeline Safety Trust (PST). PHMSA has engaged Watkins Government Services LLC to perform the review. The monitoring review is scheduled to begin in July 2025 and will assess programmatic, financial, and administrative management activities for awards made in federal fiscal years 2022 through 2024 and activities through June 30, 2025.

Engagement Objectives and Scope

The purpose of this monitoring review is to evaluate compliance with federal statutes, regulations, and grant award terms and conditions. This review will:

- Assess alignment of program operations, policies, and procedures with the program statutes and related regulations.
- Obtain a clear understanding of your interpretation of the requirements of the applicable federal statute, regulations, and grant award terms and conditions.
- Understand how you are implementing federal requirements, as applicable.

Review and Planning

Upon receipt of this engagement letter, the review process will commence. PHMSA will make several requests for documentation. A pre-logistics call will be scheduled to address

expectations, logistics, and initial inquiries. PHMSA may request additional documents or clarifications during the review process as needed, such as sampled fiscal transactions.

At the conclusion of the review, PHMSA will provide a written report summarizing findings, including noteworthy practices, compliance determinations, and recommendations for improvement.

Contact Information

For questions or technical support, please contact:

PHMSA:

Michael Reles, Chief Financial Officer / Associate Administrator for Administration
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(202) 236-0618

Watkins Government Services:

Susan M. Miller, CPA
Watkins Government Services LLC
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(240) 994-4026

Thank you for your assistance and cooperation.

Sincerely,

Michael Reles, CPA
Chief Financial Officer / Associate Administrator for Administration
US Department of Transportation
Pipeline and Hazardous Materials Safety Administration