

Application for Federal Assistance SF-424

*** 1. Type of Submission:**

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

*** 2. Type of Application:**

- ☐ New
☐ Continuation
☐ Revision

* If Revision, select appropriate letter(s):

* Other (Specify):

* 3. Date Received:

Completed by Grants.gov upon submission.

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name:

TOWN OF WOODWORTH, LOUISIANA

* b. Employer/Taxpayer Identification Number (EIN/TIN):

72-0755897

* c. UEI:

d. Address:

* Street1:

9363 HWY US 165 SOUTH

Street2:

WOODWORTH

* City:

WOODWORTH

County/Parish:

* State:

LOUISIANA

Province:

* Country:

USA: UNITED STATES

* Zip / Postal Code:

71485

e. Organizational Unit:

Department Name:

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

* First Name:

MATCY

Middle Name:

* Last Name:

PRINGLE

Suffix:

Title:

TOWN CLERK/ADMINISTRATIVE COORDINATOR

Organizational Affiliation:

* Telephone Number:

3184421108

Fax Number:

* Email:

M.PRINGLE@THE TOW.ORG

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

MUNICIPALITY

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

PHMSA

11. Catalog of Federal Domestic Assistance Number:

CFDA Title:

*** 12. Funding Opportunity Number:**

693JK322NF0018

* Title:

FY2022 NGDISM GRANT PROGRAM

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

TOWN OF WOODWORTH, PVC REPLACEMENT PROJECT

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424**16. Congressional Districts Of:**

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal

* b. Applicant

* c. State

* d. Local

* e. Other

* f. Program Income

* g. TOTAL

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**☐ a. This application was made available to the State under the Executive Order 12372 Process for review on☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.☒ c. Program is not covered by E.O. 12372.*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix:

* First Name:

Middle Name:

* Last Name:

Suffix:

* Title:

* Telephone Number:

Fax Number:

* Email:

* Signature of Authorized Representative:

Completed by Grants.gov upon submission.

* Date Signed:

Completed by Grants.gov upon submission.

Project Narrative File(s)

* Mandatory Project Narrative File Filename:

Town of Woodworth PVC Replacement Project

Add Mandatory Project Narrative File

Delete Mandatory Project Narrative File

View Mandatory Project Narrative File

To add more Project Narrative File attachments, please use the attachment buttons below.

Add Optional Project Narrative File

Delete Optional Project Narrative File

View Optional Project Narrative File

Town of Woodworth, Louisiana

Natural Gas Distribution Infrastructure

Safety and Modernization Grant Program

Application

August 8, 2022

PVC Pipe Replacement Project

Town of Woodworth, Louisiana
FY 2022 NGDISM Grant Program
Town of Woodworth
PVC Replacement Project

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**Town of Woodworth, Louisiana
FY 2022 NGDISM Grant Program
Town of Woodworth
PVC Replacement Project**

PN 1(a). Cover Letter

Project: Town of Woodworth, PVC Pipe Replacement Project

The Town of Woodworth is a small municipality with population 2,019 at 2020 Census from 1,096 at 2010 Census. ~A New Place to Call Home~

The Town covers 8.8 miles squared in Rapides Parish, Louisiana. Quiet streets, low crime, friendly neighbors. The natural gas system operates to supply clean, economical energy to the incorporated and unincorporated areas of the parish.

Mayor David Butler, II was appointed as Mayor of Woodworth, August 2, 1981 by then Governor Dave Treen becoming full-service Mayor on July 1, 1996 to date. Gaining many awards Completing the diversified Leadership Team are 5 - Town Councilperson's, 1 Certified – Town Clerk, 1 - Police Chief, and 1 - Fire Chief. The leadership of Woodworth takes pride in providing full-time pay plus fringe benefits to Town employees and their families. Woodworth's objectives are to attract industry and travelers which creates second tier business for employment to local residents.

The Mayor and Town Clerk are qualified to manage federal funds. Their experience is listed on resumes' (see pages 4, 5, 6). The Town is seeking funding for replacement of approximately 6.25 miles or 33,000 l.f. of High-Risk PVC Legacy Main and 70 Service Lines. The PVC Replacement Project is in a rural area with --- elderly and impoverished residents. It is divided in two areas as shown on maps (attachment 1).

The potential growth of improving the area along with the replacement of high-risk legacy piping prone for leaks and fugitive emissions.

Overall Objectives are to:

- Provide potential good paying job growth for residents living locally with contractors.
- Improve the current delivery of safe energy for residents in the impoverished section of the unincorporated portion of Rapides Parish. Eliminate incidents created by methane leaks with remediation of aged Schedule 40 PVC Piping.
- Eliminate economic losses caused by pipeline failures.
- Protect the environment and reduce climate change impacts eliminating fugitive emissions working towards a zero emissions goal.
- The grant funding for this PVC Replacement Project for the Town of Woodworth shall provide the potential for future industry growth.

**Town of Woodworth, Louisiana
FY 2022 NGDISM Grant Program
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PVC Replacement Project**

DAVID C. BUTLER, II

Mayor, Town of Woodworth

Elected Mayor of Woodworth in 1981 and continue to serve in that capacity

Chief Financial Officer for the Town of Woodworth

Oversee the day-to-day operations of the Town

Attended various management and governmental courses with LSU's continuing education division in Baton Rouge.

Past president of the Louisiana Municipal Association (1999-2000), still serving on various committees and conducting seminars within this organization

Serve on a statewide mediation team as it pertains to Mayors, Council Members and Chiefs of Police.

President of the Rapides Senior Citizens, Inc.; Past Chairman of the Rapides Area Planning Commission, still serving; currently serving on the Louisiana Commission on Law Enforcement's POST Certification Review; Law Enforcement Executive Management Institute Board (LEEMI); Chairman of the Rapides Mortgage Finance Authority; Chairman of the Louisiana Community Development Authority; Chairman of Horizon Independent Living for Seniors; President of Risk Management, Inc.; Secretary/Treasurer of LaMat's; serve on the Health and Safety Committee with the National League of Cities and Central Louisiana Beltway Commission.

Previously served on the Louisiana Municipal Employees Retirement System Board.

I have been recognized by the State of Louisiana with the "Order of the Pelican" for tourism promotion and as an "Honorary Economic Development Ambassador" for my promotion of economic development within our state.

In my service as Mayor for the Town of Woodworth, the Town has received numerous awards, such as, Outstanding Small Municipal Water System, Outstanding Small Municipal Waste Water System, Recycling Recognition, LMA's Basic Services Award, LMA's Economic Development Award and Basic Services Award, Cleanest Cities Award, Water System of the Year, Waste Water System of the Year Award, Keep America Beautiful, Inc. Finalist Award, and the Addy Award for our Website development, plus many others. During my tenure as Mayor, the Town of Woodworth has received thirty-five (35) clean audits. Also, the Wesley Conference Center, the Twin Lakes Campground, and the Alexandria State Forest Wildlife Management Area in conjunction with the Louisiana Department of Wildlife and Fisheries have recognized Woodworth for its support and contribution. Woodworth has been recognized as having one of the best equipped and trained police department and fire department for a small Town.

During Hurricane Gustave, the Office of the Mayor, Police Department, Fire Department and Municipal Employees were recognized by a large number of our citizens for going above and beyond the call of duty. We were tested during this time as a team.

**Town of Woodworth, Louisiana
FY 2022 NGDISM Grant Program
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MARY D. PRINGLE

Town Clerk, Town of Woodworth

Experience

Twenty-three (23) years' experience as a Town clerk

Previously had 20 years in the banking industry working in accounting department

Worked for Village of Forest Hill for 13 years as Town clerk

Qualifications

Managed paperwork for LGAP and CWEF grants through la.gov that were applied for twice a year
Managed paperwork dealing with Hurricanes Lily, Rita, Katrina and Gustav through FEMA fund GOHSEP (Forest Hill)

Obtained Louisiana Certified Municipal Clerk designation in 2001

Obtained Louisiana Master Municipal Clerk designation in 2007

Continue with yearly education at the Louisiana Municipal Clerk's Institute

Manage paperwork dealing with LGAP and CWEF grants through la.gov that are applied for twice a year

Managed paperwork dealing with Hurricanes Laura and Delta through FEMA and GOHSEP (Woodworth)

Skills & Duties

Employed with the Town of Woodworth for 10 years, with 7 of those years as Town clerk.

My duties as Town clerk for the Town of Woodworth consist of:

1. Take minutes at monthly council meetings
2. Pay all bills
3. Record all deposits to bank accounts in Quickbooks
4. Reconcile bank statements
5. Process payroll
6. Pay all payroll taxes
7. Record journal entries monthly
8. Process transfers at RRB online from Clearing Report at end of the month
9. Prepare financial statements for mayor and council
10. Prepare and file all monthly reports
11. Prepare and file all quarterly reports
12. Prepare and file W2's and 1099's at end of year
13. Complete other forms and reports as needed
14. Balance Utility Meter Deposits and Process deposit refunds
15. Balance Accounts Receivables in General Ledger to Utility Data Systems
16. Prepare annual budget
17. Serve as tax collector for the municipality
18. Prepare millage documents
19. Attest and certify documents for the municipality

Town of Woodworth, Louisiana
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- 20. Administer Oath of Office
- 21. Assist in other departments as needed
- 22. Assist the public as needed
- 23. Oversee all public records requests

**Town of Woodworth, Louisiana
FY 2022 NGDISM Grant Program
Town of Woodworth
PVC Replacement Project**

PN 1(b). Contact Information

Town of Woodworth
Physical Address: 9363 Hwy US 165 South
Mailing Address: P O Box 228
Woodworth, Louisiana 71485
(318) 442-1198

Name	Title	Position	Email
David Butler	Mayor	Project Director	dbutler@thetow.org
Mary Pringle	Town Clerk	Administrative Coordinator	mpringle@thetow.org

Mayor David Butler, Project Director shall be Authorized Representative accepting grant documentation.

Mary Pringle, Admin Coordinator shall be Financial Representative responsible for submission of all reports.

SAM UEI: TGYPFGC3SHP1

DUNS: 877372367

EIN: 72-0755897

Town of Woodworth, Louisiana
FY 2022 NGDISM Grant Program
Town of Woodworth
PVC Replacement Project

PN 2. Applicant Eligibility

Town of Woodworth meets the criteria of eligibility as a municipal owned – natural gas system. Operated as a public entity with 613 average active residents/commercial customers annually. The natural gas system includes 41 miles of main consisting Steel (17 miles coated), Polyethylene (20 miles) and recently discovered PVC (6.25 miles) Schedule 40 Piping. The Town shall perform all work in accordance with US DOT PHMSA Title 49 191/192 Regulations and LA DNR Office of Conservation, Pipeline Division, Office of Pipeline Safety.

The proposed PVC Replacement Project encompasses recently discovered additional 2.25 miles along with the previously documented 4 miles of main (attachment 2, Annual Report 2021) of legacy PVC Piping located in an unincorporated section of Rapides Parish. 100% of the identified project is located within a designated “Disadvantaged Community”. However, due to lack of funding, this project has not yet been funded for construction. (attached map 3)

The proposed areas outlined for the PVC Replacement Project are identified in the Project Summary (see PN 3).

Town of Woodworth, Louisiana
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PN 3. Project Summary

The project scope for the area designated for improvements includes the replacement of approximately 33,000 l.f. of 1 ½” PVC gas mains. The service area includes approximately 70 service accounts along Hwy 470, Chickamaw Road and Thompson Road. Upon completion of the new PE Pipe installation, approximately 33,000 l.f. of PVC Mains will be purged and abandoned in-place. The replacement of the project area piping with new Polyethylene Mains and Services Lines will significantly reduce the threat of incidents and possible fatalities due to the explosive nature of methane. Further, with the high cost of natural gas, the elimination of every leak now has a financial positive impact to the overall system, in that the reduction of gas losses means a reduction in operations cost which benefits all.

a. Project Location

The location of the proposed natural gas distribution system replacements is shown on the attached map, which identifies the general boundaries of the proposed improvements.

Also attached is a satellite image of the project area which indicates the general nature of development in the area proposed for improvements.

According to the DOTD Disadvantaged Tool the project area is considered to be located in a “Disadvantaged Community”. See attached screen shot from the Tool. (attachment 3)

b. Project Schedule

See attached Project Schedule that identifies the following project major work elements: (attachment 4)

- Grant award
- Undertake Critical Infrastructure Security and Resilience Efforts for Physical and Cyber Security Risk
- Set Up Grant Monitoring Files for Procurements, NEPA, Financial Accounting, Davis-Bacon, Disadvantaged Employment opportunities; etc.
- Processing Grant Agreement and Town Council Approvals and Financial Drawdown Arrangements
- Procurement of Design Engineer (Request for Qualification Statements – 2CFR200)
- Procurement of Grant Manager and NEPA Environmental Consultant (Request of Proposals – 2CRF200)
- Grant Manager - Tier 2 Environmental Investigations and Notice of No Significant Impact (NEPA)
- Public Engagement – Public Meetings and Environmental Justice (NEPA Clearance)

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- Engineering – Existing Conditions Verification and Mapping
- Engineering – Verification of Pre-existing Servitudes and ROW (Verification that Existing Servitudes or ROW's can be utilized in lieu of implementation of Uniform Relocation and Assistance Act Real Property Acquisitions (URA))
- Engineering – Preparation of Plans and Specifications
- Engineering – Permitting LDOTD
- Engineering – Permitting LA Department of Natural Resources
- Engineering – Preparation of Construction Estimate of Cost (Independent Cost Estimate) (2CFR200)
- Engineering – Bidding and Construction
- Engineering – Construction Administration
- Engineering – Construction Inspection
- Construction Contract Award and Contract processing (Verification of Contractor Eligibility (sam.gov); Verification of Bonding (US Treasury 570 Circular))
- Construction Contract Preconstruction Conference (Outline of Federal Regulations; Davis-Bacon Labor Compliance; Disadvantaged Local Hire Goals; etc.)
- Construction Contract Notice to Proceed
- Construction Contract Implementation
- Construction Contract Acceptance as Substantially Complete
- Construction Contract Close-Out
- Close-Out Monitoring
- Program Audit

c. Project Eligibility

The Town believes that all expenditures of NGDISM Grant funds would be eligible in that the project expenses will 100% be allocated directly to implementing the project. All expenditures would be compliant with 2CFR200 procurement regulations, as well as State of Louisiana Title 38 Public Bid requirements.

Eligible project expenditures would be in the following general areas:

1. Grant Management Services
2. Engineering, Design and Construction Observation Services
3. Construction Contract Services
4. Miscellaneous Expenses related to public hearings, public advertisements, etc.

**Town of Woodworth, Louisiana
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**d. Project Funding
Federal Funding and Project Cost**

NGDISM Grant Funds Requested	\$2,064,007
Total Project Cost	\$2,064,007

Partial Funding Opportunity

A project of this relatively small size would not fit well with partial funding; however, with separation of construction contracts a phased implementation could be accomplished. If partial funding is offered under the NGDISM Grant Program, the Town would work to develop an improvement plan to fit the partial funding.

Prior Project Activities

The only prior activities that the Town has undertaken related to this project is maintaining general cost estimates of these portions of the Town's Natural Gas Distribution System. However, due to lack of funding, this project has not yet been funded for construction.

Disadvantaged Community Identification

100% of the identified project is located within a designated "Disadvantaged Community". (attached map 3)

Town of Woodworth, Louisiana
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PN 4. Detailed Project Description

a. Statement of Work

- Proposed Improvements Metric: The project scope for the area designated for improvements includes the replacement of approximately 33,000 l.f. of 1 ½” PVC Piping gas mains. The service area includes approximately 70 service accounts along Hwy 470, Chickamaw Road and Thompson Road. Upon completion of the new PE pipe installation, approximately 33,000 l.f. of PVC mains will be purged and abandoned in-place.
- Proposed Improvement Schedule: Considering the size of the proposed construction contract and acknowledging that improvements would be located in existing public roads rights-of-way and no acquisition of new rights-of-way or servitudes would be required that would trigger Federal Uniform Act real estate procurement activities; and acknowledging that the proposed improvements are replacing existing aged legacy and obsolete PVC Piping gas mains which offers a high-risk likelihood of the project being considered as “Categorically Excluded Not Subject To” under the NEPA Environmental Clearance process, the Town is confident that this project can be designed, environmentally cleared, contracted and constructed within 30 to 36 months. This time frame is very reasonable considering the location of the work, the type of work, the ability to utilize existing rights-of-ways, and a relatively straight forward environmental review being a “like kind to like kind” replacement program.
- Maps, Site Photos and Aerial Imagery:
 - See attached map indicating project area. (attachment 1)
 - See attached aerial image indicating project area and existing development. (attachment 1)
- Description of Existing Gas System Planned for Replacement: The existing gas mains are constructed of PVC Piping. Most of the mains are 1 ½” diameter; with ¾” to 1” diameter service taps with service lines running to meters that are set adjacent to the residential structures. Pressure regulators and meters are set on risers adjacent to the structures. The age of the PVC gas mains with routine ongoing utility excavations over the years, has resulted in numerous point repairs.

**Town of Woodworth, Louisiana
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b. Safety Risk Profile and Existing System

The Distribution Integrity Management Plan (DIMP) has identified within SHRIMP Program the Sub-Section of PVC Piping as a threat. The Threat Assessment, Accelerated Actions and Implementation Plan outlines the need to replace the legacy PVC Schedule 40 Piping. The rural area served by the Town has had repairs and excavation damages in this section.

c. Tier 2 Environmental Questionnaire

The Town is prepared to provide a completed Tier 2 Environmental Analysis when and if the Town is identified as a provisionally selected awardee.

d. Compliance with Title VI of the Civil Rights Act, Section 504 of the Rehabilitation Act, etc.

As a result of the Town's involvement with numerous other Federal programs and the Administration's desire to include all citizens in the benefits derived from all activities undertaken by the Town, we are confident that the Town is compliant with all non-discrimination regulations and is believed to be in full compliance with related obligations for non-discrimination. The Town Administration works hard to meet the needs of all of its citizenry. The Town has no known findings as it relates to Title VI of the Civil Rights Act, Section 504 of the Rehabilitation Act, etc. (attachment 6)

**Town of Woodworth, Louisiana
FY 2022 NGDISM Grant Program
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PN 5. Statement of Authority and Pipeline Infrastructure Safety and Modernization

The Town of Woodworth contracts multiple 3rd party entities to maintain the natural gas infrastructure system. In addition, the Town has 4 full-time employees, a utility compliance specialist and an engineering firm to achieve the adequate required regulatory compliance of the natural gas system. (attachment 7)

PN 6. Project Outputs and Objectives

a. Infrastructure Metric

- The project intends to replace 33,000 linear feet of PVC Piping gas mains with polyethylene piping.
- Approximately 70 service connections will be replaced.
- The direct beneficiaries are estimated to total approximately 175 citizens (70 accounts x 2.5 citizens/account).

b. Cost of equipment to be purchased

This project does not include the purchase of any equipment that would require separate inventory.

c. Estimated No. of Jobs Created by Project

A project of this size would require approximately 2-3 five-man Operator Qualified work crews working for approximately 18 months. Work would include installation of the mains, pressurizing the mains, and maintaining both the existing system and the new mains until services can be transferred, transferring of services; abandonment of the existing mains and purging, restoration of sidewalks, roadways and drives, etc. Work on the gas mains would be required to be undertaken by qualified technicians. We estimate the project would result in 6 to 9 new hires and sustaining 6 to 9 existing employment slots.

d. Potential Benefit of Disadvantaged Urban Community

Based on a review of the DOT Tool Kit, the entire area selected for gas system replacement is a "Disadvantaged Community".

Town of Woodworth, Louisiana
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e. Estimated Economic Impact of Project

With a total project cost of approximately \$2 million, considering job opportunities for the design, grant management, construction, materials, supplies, etc. Local knowledge tells us that a project of this size would have economic impact factor of approximately 3, which implies a local benefit of approximately \$6 million dollars to our local economy which includes secondary benefits such as restaurant sales, retail sales, sales tax, etc.

With the median household income in the project area of approximately **\$48,013** when compared to the average median income in the United States of **\$64,700**, and the State of Louisiana of **\$50,800**, one can easily see that any expansion of the local economy would provide a direct benefit to the area.

f. Output Criteria No. 1 Safety

The replacement of aged legacy high-prone for risk PVC natural gas pipelines and services lines in a residential area, will result in a significant reduction in methane gas leakage and fugitive emissions to provide the neighborhood area with a long lasting relatively leak free replacement natural gas system. The new Polyethylene Piping gas system will provide greatly improved safe delivery to this underserved area. The new PE gas distribution mains, were installed in other areas, have proven to greatly reduce leakages and thereby reducing the risk of incidence and possible fatalities.

g. Output Criteria No. 2 Environment

The plan to replace approximately 33,000 l.f. of aged and obsolete high-prone risk PVC Pipe gas mains and service lines with PE Piping will significantly reduce methane gas leakage and replace leak-prone mains and services with a modern replacement gas system. The elimination of methane emissions in developed residential and commercial neighborhoods will contribute significantly towards the protection of the environment and the climate by reduction of, an almost total elimination of gas leakages from this areas gas system. Every cubic foot of methane gas that is contained within the distribution system and not released into the environment is taking steps to protect the environment from the detriments of methane gas and its detrimental effects to the earth's ozone layer reducing or eliminating fugitive emissions for a greener tomorrow.

h. Output Criteria No. 3 Job Creation

The implementation of the improvements to the Town's natural gas system under this grant application will result in creating new jobs during the construction, as well as sustaining and supporting job opportunities to contractor existing work crews that are skilled in installation of natural gas mains and services in an urban residential area.

**Town of Woodworth, Louisiana
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The Town intends to ensure that good paying jobs are provided as part of this program of improvements by utilizing Davis-Bacon Prevailing Wage Rates for all construction activities.

Our local region, being part of the oil and gas production of the nation, has been significantly impacted with the loss of jobs by reductions in drilling activities. The job opportunities and training offered by this program, although not a significant number, will provide additional job opportunities that presently do not exist in the area.

i. Output Criteria No. 4 Equity

The proposed project area is located 100% within a “Disadvantaged Community” as identified in the Transportation Disadvantaged Community Tool. (attachment 3)

PN 7. Project Implementation and Management

The Town of Woodworth shall manage the ongoing project with upmost determination for regulatory compliance with US DOT, PHMSA, Title 49 191/192 and LA DNR, Office of Conservation, Pipeline Safety are followed in accordance with the Operations & Maintenance Plan/Emergency Plan, Distribution Integrity Management Program and Project Narrative 3(a) Project Schedule.

Prior to the start of contract, the Town shall ensure engineering firm includes in Preparation of Plans and Specifications the requirement of Operator Qualification on all individuals working on-site in accordance with Span of Control of the town’s OQ Plan. Training shall be available upon request.

- OQ records on all work crews shall be required before work commencement.

During the work phase, weekly documentation shall be submitted to townhall for review such as; Completion/Progress Report, OQ records on new hires, tailboard safety training, drug testing (if applicable), safety incidents, and all other pertinent applicable work site records made available for review to the town.

The Town may furnish a job site inspector for oversight and monitoring at undisclosed intervals. Engineering Manager, Project Manager and/or other pertinent Contractor Manager shall be available for round table discussions with Project Director.

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PN 8. Explanation of Evaluation and Selection Criteria Equivalence

The existing gas mains are constructed (approximately in 1970's) of PVC Schedule 40 Piping. Most of the mains are 1 ½" diameter; with ¾" to 1" diameter service taps with service lines running to meters that are set adjacent to the residential structures. The age of the legacy PVC Piping gas mains has had routine ongoing utility excavations and leakage over the years, has resulted in numerous point repairs.

The historically "Disadvantaged Community" is an outlying rural area with a low median income. See PN 6(e) for further discussion. The rural and outlying area (known of LeCompte) source Louisiana-Demographics.com ethnicity in this area served by the Town of Woodworth Natural Gas System is:

Black	53.8%
White alone	39.3%
Two or more races	3.4%
Indian alone	2.4%
Hispanic	.8%

The proposed gas main improvements project in the service area includes approximately 70 service accounts along Hwy 470, Chickamaw Road and Thompson Road. Upon completion of the new PE pipe installation, approximately 33,000 l.f. of PVC mains will be purged and abandoned in-place. The residents will be able to rely on safe clean environmentally friendly energy.

Not only the demographics of the service area be achieved, but the job creation through contractor new hires meeting non-discrimination according to complying with EO13985. The Town of Woodworth strongly believes diversity and equity in their workforce is key to its success. The Town has met all criteria as an awardee for provisional candidate.

**Town of Woodworth, Louisiana
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PN 9. Statement Certifying Compliance with Equity Requirement

The Mayor has authored the acceptance for the compliance of Executive Order 13985.
(See attachment 5)

PN 10. Buy America

The types of materials to be incorporated into the work for a replacement natural gas distribution system should all be able to be acquired from companies that manufacture the product within the United States. Materials anticipated to be procured and incorporated into the work include polyethylene (PE) pipe, PE bodied valves, PE fittings, locator wire, valve boxes, anodeless risers, concrete, asphalt, etc. A review of product catalog from various manufacturers indicates availability of all of the noted items as being of U.S. manufacture. Based on our current understanding of the material market, no waiver of exemptions to Buy America provisions are anticipated.

PN 11. Critical Infrastructure Security and Resilience

The Town of Woodworth has reviewed the TSA Pipeline Security Guidelines. In accordance with the guidelines, the Town of Woodworth's pipeline infrastructure is not considered "critical". In the future if determined a potential risk exists a Risk Assessment shall be performed to mitigate potential harm.

The Town of Woodworth commits to reporting as soon as practicable after a cybersecurity incident is identified at:

CISA: <https://us-cert.cisa.gov/forms/report> or by calling (888) 282-0870 x5

If the required information is not available at the time of reporting, Woodworth shall submit an initial report within the specified timeframe and supplement as additional information becomes available. All reported information will be protected in a manner appropriate for the sensitivity and criticality of the information.

Reports shall be made to the local Louisiana FBI field office located at:
2901 Leon C. Simon Boulevard
New Orleans, LA 70126

Neworleans.fbi.gov
(504) 816-3000

**Town of Woodworth, Louisiana
FY 2022 NGDISM Grant Program
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PN 12. Environmental Analysis

The Town of Woodworth shall comply with Tier 2 Environmental Questionnaire as required upon provisionally selected.

ATTACHMENTS FORM

Instructions: On this form, you will attach the various files that make up your grant application. Please consult with the appropriate Agency Guidelines for more information about each needed file. Please remember that any files you attach must be in the document format and named as specified in the Guidelines.

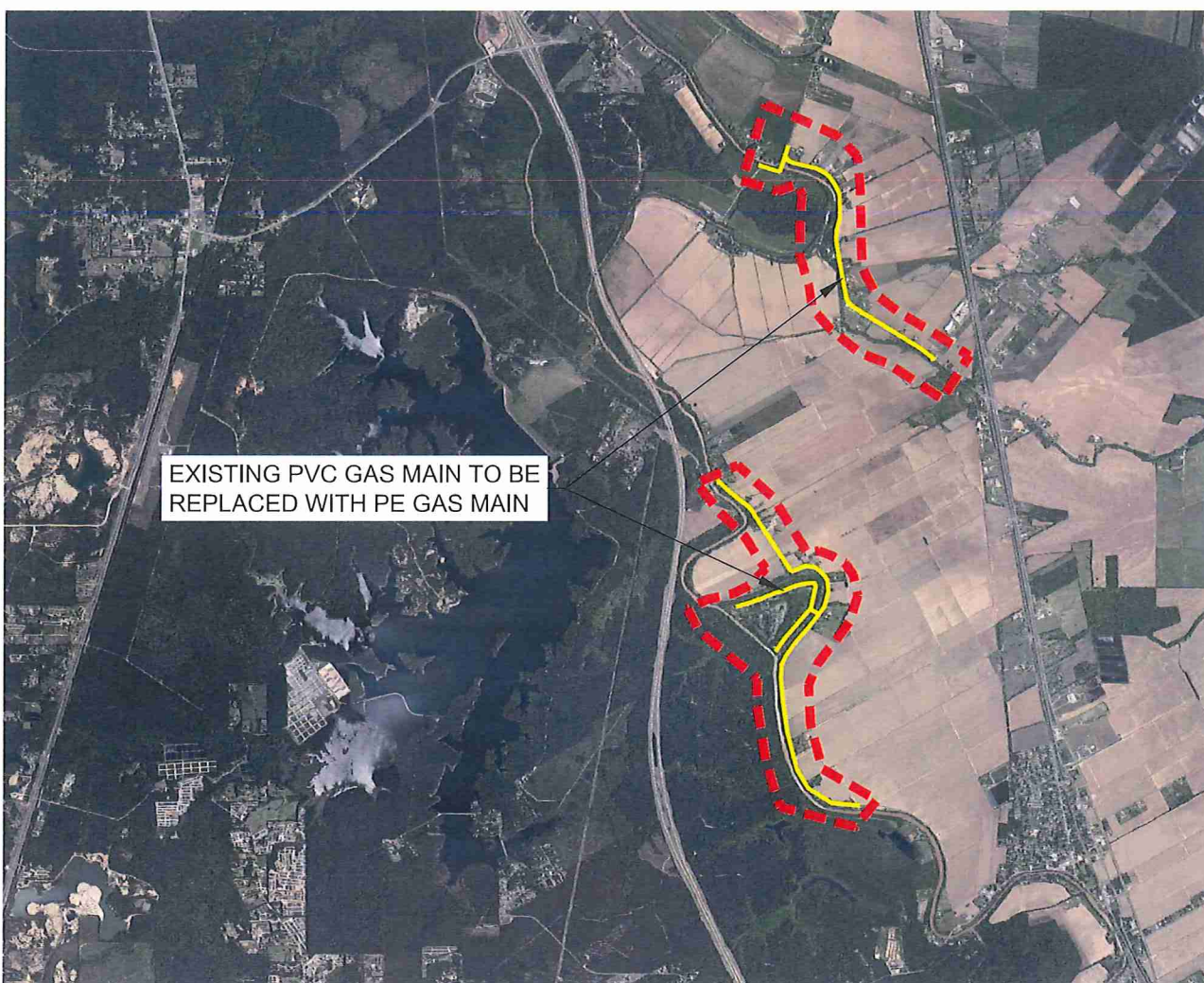
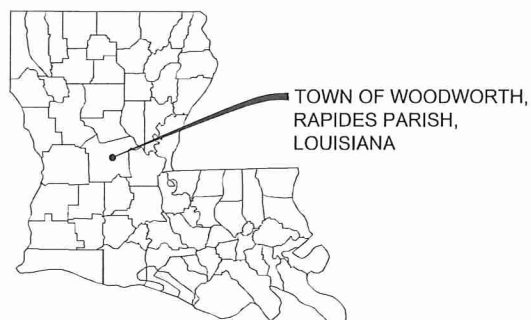
Important: Please attach your files in the proper sequence. See the appropriate Agency Guidelines for details.

1) Please attach Attachment 1	Project Location Map	Add Attachment	Delete Attachment	View Attachment
2) Please attach Attachment 2	Annual Report 2021	Add Attachment	Delete Attachment	View Attachment
3) Please attach Attachment 3	DOT Disadvantaged Map	Add Attachment	Delete Attachment	View Attachment
4) Please attach Attachment 4	Project Schedule	Add Attachment	Delete Attachment	View Attachment
5) Please attach Attachment 5	Statement of Compliance	Add Attachment	Delete Attachment	View Attachment
6) Please attach Attachment 6	Title VI Assurance	Add Attachment	Delete Attachment	View Attachment
7) Please attach Attachment 7	Statement Authority	Add Attachment	Delete Attachment	View Attachment
8) Please attach Attachment 8	Construction Assurances	Add Attachment	Delete Attachment	View Attachment
9) Please attach Attachment 9	Certification of Lobbying	Add Attachment	Delete Attachment	View Attachment
10) Please attach Attachment 10		Add Attachment	Delete Attachment	View Attachment
11) Please attach Attachment 11		Add Attachment	Delete Attachment	View Attachment
12) Please attach Attachment 12		Add Attachment	Delete Attachment	View Attachment
13) Please attach Attachment 13		Add Attachment	Delete Attachment	View Attachment
14) Please attach Attachment 14		Add Attachment	Delete Attachment	View Attachment
15) Please attach Attachment 15		Add Attachment	Delete Attachment	View Attachment

PROJECT LOCATION MAP

TOWN OF WOODWORTH, LOUISIANA
FY 2022 NGDISM GRANT PROGRAM

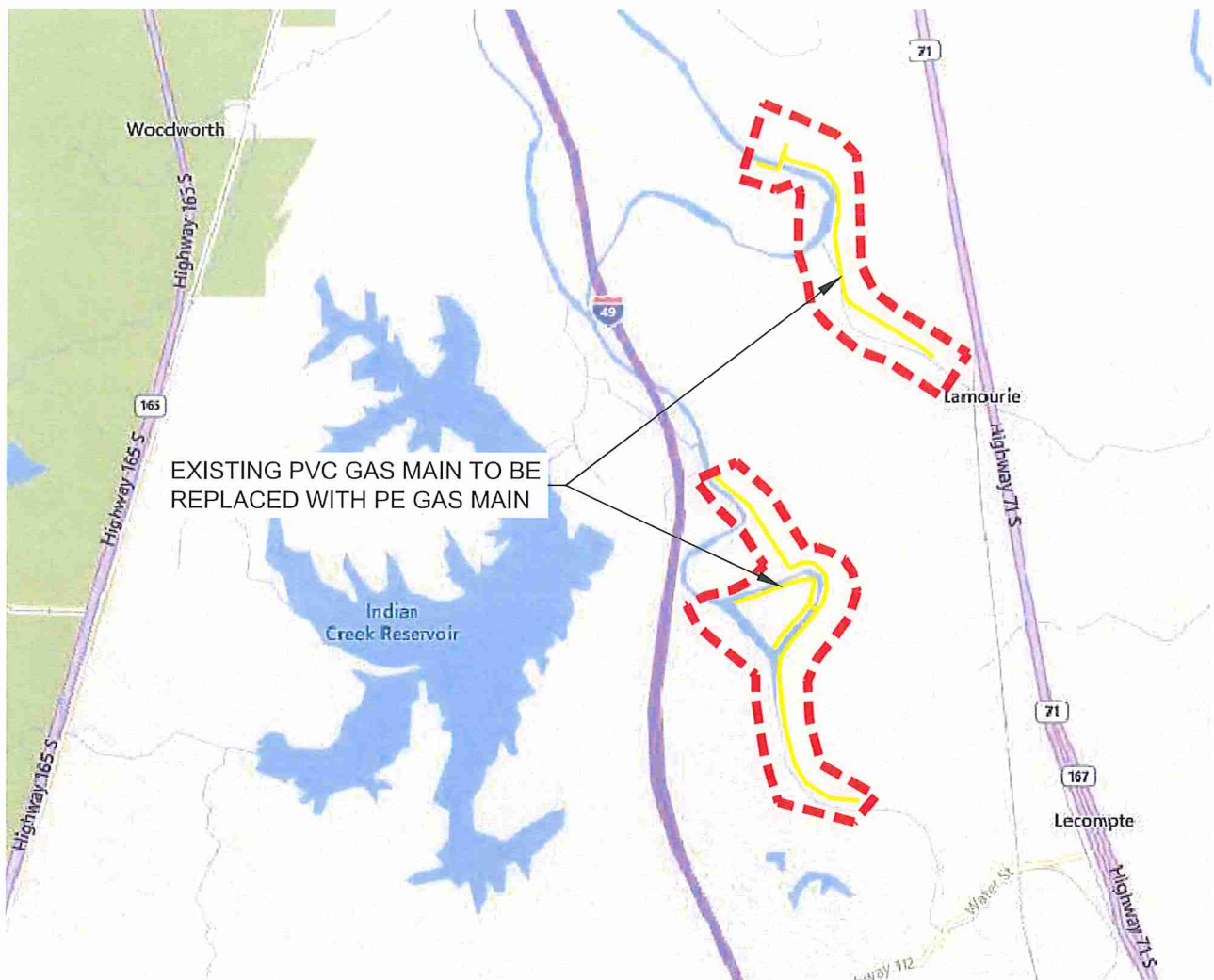
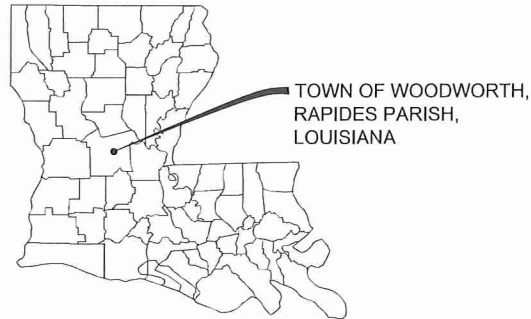
TOWN OF WOODWORTH PVC REPLACEMENT PROJECT



PROJECT LOCATION MAP

TOWN OF WOODWORTH, LOUISIANA
FY 2022 NGDISM GRANT PROGRAM


TOWN OF WOODWORTH PVC REPLACEMENT PROJECT



(2)

NOTICE: This report is required by 49 CFR Part 191. Failure to report may result in a civil penalty OMB No. 2137-0629 as provided in 49 USC 60122.

OMB NO: 2137-0629
EXPIRATION DATE: 5/31/2024

 U.S. Department of Transportation Pipeline and Hazardous Materials Safety Administration		ANNUAL REPORT FOR CALENDAR YEAR 2021 GAS DISTRIBUTION SYSTEM		Initial Date Submitted:	03/10/2022	
				Report Submission Type	INITIAL	
				Date Submitted:		

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a current valid OMB Control Number. The OMB Control Number for this information collection is 2137-0629. Public reporting for this collection of information is estimated to be approximately 16 hours per response, including the time for reviewing instructions, gathering the data needed, and completing and reviewing the collection of information. All responses to this collection of information are mandatory. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, PHMSA, Office of Pipeline Safety (PHP-30) 1200 New Jersey Avenue, SE, Washington, D.C. 20590.

Important: Please read the separate instructions for completing this form before you begin. They clarify the information requested and provide specific examples. If you do not have a copy of the instructions, you can obtain one from the PHMSA Pipeline Safety Community Web Page at <http://www.phmsa.dot.gov/pipeline/library/forms>.

PART A - OPERATOR INFORMATION		(DOT use only)	20220813-45900								
1. Name of Operator		WOODWORTH MUNICIPAL GAS DEPT									
2. LOCATION OF OFFICE (WHERE ADDITIONAL INFORMATION MAY BE OBTAINED)											
2a. Street Address		P O Box 228									
2b. City and County		Woodworth Rapides Parish									
2c. State		LA									
2d. Zip Code		71485									
3. OPERATOR'S 5 DIGIT IDENTIFICATION NUMBER		25049									
4. HEADQUARTERS NAME & ADDRESS											
4a. Street Address		PO BOX 228, 9363 HWY 165 S									
4b. City and County		WOODWORTH									
4c. State		LA									
4d. Zip Code		71485									
5. STATE IN WHICH SYSTEM OPERATES		LA									
6. THIS REPORT PERTAINS TO THE FOLLOWING COMMODITY GROUP (Select Commodity Group based on the predominant gas carried and complete the report for that Commodity Group. File a separate report for each Commodity Group included in this OPID.)											
Natural Gas											
7. THIS REPORT PERTAINS TO THE FOLLOWING TYPE OF OPERATOR (Select Type of Operator based on the structure of the company included in this OPID for which this report is being submitted.):											
Municipal Owned											
PART B - SYSTEM DESCRIPTION											
1.GENERAL											
	STEEL				PLASTIC	CAST/ WROUGHT IRON	DUCTILE IRON	COPPE R	OTHER	RECONDITION ED CAST IRON	SYSTEM TOTAL
	UNPROTECTED		CATHODICALLY PROTECTED								
	BARE	COATED	BARE	COATED							
MILES OF MAIN				17	23.98	0	0	0	0	0	40.98
NO. OF SERVICES				42	571	0	0	0	0	0	613

(27)

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OMB NO: 2137-0629
EXPIRATION DATE: 5/31/2024

2.MILES OF MAINS IN SYSTEM AT END OF YEAR							
MATERIAL	UNKNOWN	2" OR LESS	OVER 2" THRU 4"	OVER 4" THRU 8"	OVER 8" THRU 12"	OVER 12"	SYSTEM TOTALS
STEEL	0	11	6	0	0	0	17
DUCTILE IRON	0	0	0	0	0	0	0
COPPER	0	0	0	0	0	0	0
CAST/WROUGHT IRON	0	0	0	0	0	0	0
PLASTIC PVC	0	4	0	0	0	0	4
PLASTIC PE	0	14.48	5.5	0	0	0	19.98
PLASTIC ABS	0	0	0	0	0	0	0
PLASTIC OTHER	0	0	0	0	0	0	0
OTHER	0	0	0	0	0	0	0
RECONDITIONED CAST IRON	0	0	0	0	0	0	0
TOTAL	0	29.48	11.5	0	0	0	40.98
Describe Other Material:							
3.NUMBER OF SERVICES IN SYSTEM AT END OF YEAR					AVERAGE SERVICE LENGTH: 275		
MATERIAL	UNKNOWN	1" OR LESS	OVER 1" THRU 2"	OVER 2" THRU 4"	OVER 4" THRU 8"	OVER 8"	SYSTEM TOTALS
STEEL	0	0	42	0	0	0	42
DUCTILE IRON	0	0	0	0	0	0	0
COPPER	0	0	0	0	0	0	0
CAST/WROUGHT IRON	0	0	0	0	0	0	0
PLASTIC PVC	0	0	24	0	0	0	24
PLASTIC PE	0	91	380	76	0	0	547
PLASTIC ABS	0	0	0	0	0	0	0
PLASTIC OTHER	0	0	0	0	0	0	0
OTHER	0	0	0	0	0	0	0
RECONDITIONED CAST IRON	0	0	0	0	0	0	0
TOTAL	0	91	446	76	0	0	613
Describe Other Material:							
4.MILES OF MAIN AND NUMBER OF SERVICES BY DECADE OF INSTALLATION							

(2)

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OMB NO: 2137-0629
EXPIRATION DATE: 5/31/2024

	UNKNOWN	PRE-1940	1940-1949	1950-1959	1960-1969	1970-1979	1980-1989	1990-1999	2000-2009	2010-2019	2020-2029	TOTAL
MILES OF MAIN	0	0	0	0	0	16	11	7	2	4	.98	40.98
NUMBER OF SERVICES	0	0	0	0	0	291	0	37	116	140	29	613

PART C - TOTAL LEAKS AND HAZARDOUS LEAKS ELIMINATED/REPAIRED DURING THE YEAR

CAUSE OF LEAK	MAINS		SERVICES	
	TOTAL	HAZARDOUS	TOTAL	HAZARDOUS
CORROSION FAILURE				
NATURAL FORCE DAMAGE				
EXCAVATION DAMAGE	2	1		
OTHER OUTSIDE FORCE DAMAGE				
PIPE, WELD OR JOINT FAILURE	1			
EQUIPMENT FAILURE			3	
INCORRECT OPERATIONS				
OTHER CAUSE				
NUMBER OF KNOWN SYSTEM LEAKS AT END OF YEAR SCHEDULED FOR REPAIR : 1				
NUMBER OF HAZARDOUS LEAKS INVOLVING A MECHANICAL JOINT FAILURE : 0				

PART D - EXCAVATION DAMAGE

1. TOTAL NUMBER OF EXCAVATION DAMAGES BY APPARENT ROOT CAUSE: 2

- a. One-Call Notification Practices Not Sufficient: 0
- b. Locating Practices Not Sufficient: 0
- c. Excavation Practices Not Sufficient: 2
- d. Other: 0

2. NUMBER OF EXCAVATION TICKETS : 531

PART E - EXCESS FLOW VALVE (EFV) AND SERVICE VALVE DATA

Total Number Of Services with EFV Installed During Year: 12

Estimated Number Of Services with EFV In the System At End Of Year: 193

* Total Number of Manual Service Line Shut-off Valves Installed During Year: 0

* Estimated Number of Services with Manual Service Line Shut-off Valves Installed in the System at End of Year: 0

**These questions were added to the report in 2017.*

PART F - LEAKS ON FEDERAL LAND

TOTAL NUMBER OF LEAKS ON FEDERAL LAND REPAIRED OR SCHEDULED TO REPAIR: 0

PART G-PERCENT OF UNACCOUNTED FOR GAS

UNACCOUNTED FOR GAS AS A PERCENT OF TOTAL CONSUMPTION FOR THE 12 MONTHS ENDING JUNE 30 OF THE REPORTING YEAR.

[(PURCHASED GAS + PRODUCED GAS) MINUS (CUSTOMER USE + COMPANY USE + APPROPRIATE ADJUSTMENTS)] DIVIDED BY (CUSTOMER USE + COMPANY USE + APPROPRIATE ADJUSTMENTS) TIMES 100 EQUALS PERCENT UNACCOUNTED FOR.

FOR YEAR ENDING 6/30: 6%

PART H - ADDITIONAL INFORMATION

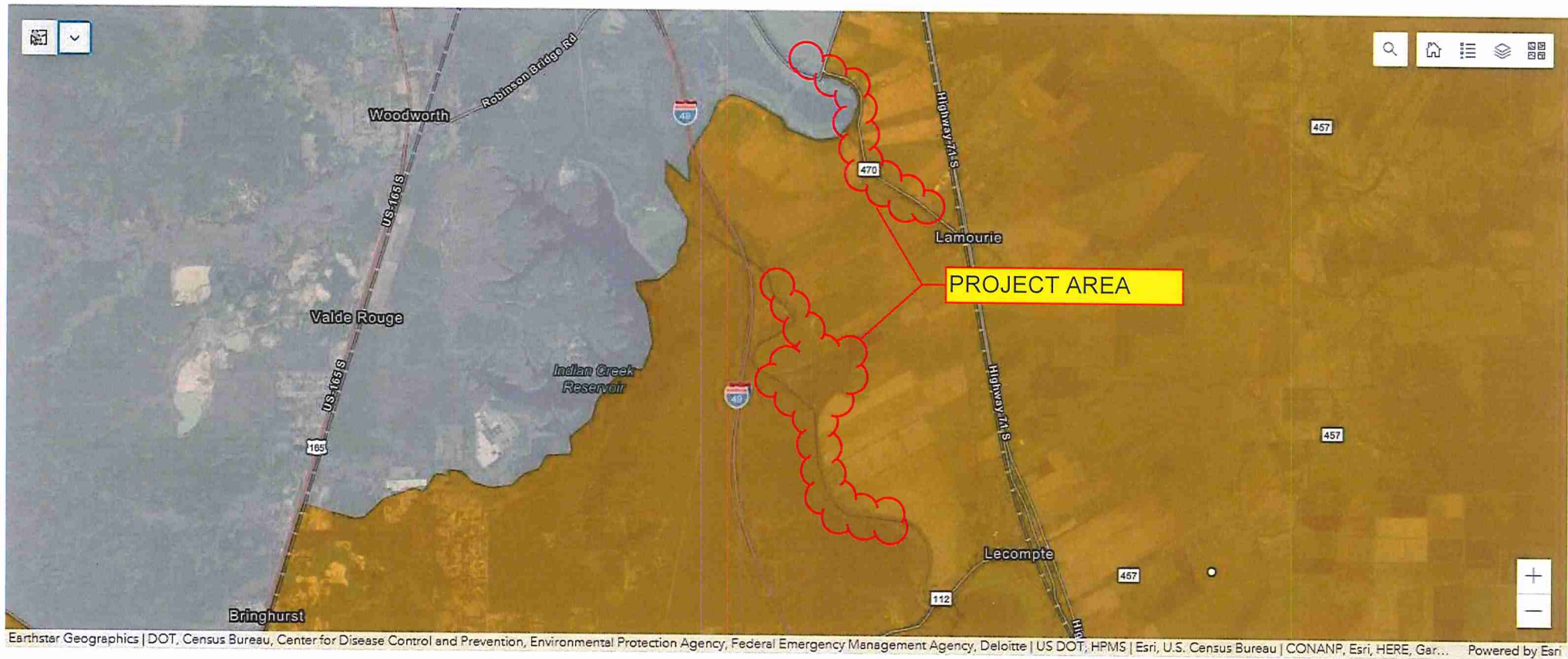
(2)

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OMB NO: 2137-0629
EXPIRATION DATE: 5/31/2024

PART I - PREPARER	
Chellie Godeaux, Adviser (Preparer's Name and Title)	(337) 962-1981 (Area Code and Telephone Number)
consultant@utilitycompliancesolutions.com (Preparer's email address)	(337) 232-7071 (Area Code and Facsimile Number)

(3)



TOWN OF WOODWORTH, LOUISIANA
FY 2022 NGDISM GRANT PROGRAM
TOWN OF WOODWORTH
PVC REPLACEMENT PROJECT

(4)

Project Schedule																																					
	Year 1												Year 2												Year 3												
Month	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	
Grant award	X																																				
Undertake actual Infrastructure Security and Resilience efforts for physical and cyber security risks	X																																				
Set Up Grant Monitoring Files for Procurements, NEPA, Financial Accounting, Davis-Bacon, Disadvantaged Employment opportunities; etc.		X																																			
Processing Grant Agreement and City Council Approvals and Financial Drawdown Arrangements	X	X																																			
Procurement of Design Engineer (Request for Qualification Statements – 2CFR200)	X	X																																			
Procurement of Grant Manager and NEPA Environmental Consultant (Request of Proposals – 2CRF200)	X	X																																			
Grant Manager - On-Going Administration, Davis-Bacon, Monitoring File Maintenance, Closeout		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X								
Grant Manager - Tier 2 Environmental Investigations and Notice of No Significant Impact (NEPA)		X	X	X																																	
Public Engagement – Public Meetings and Environmental Justice (NEPA Clearance)		X																																			
Engineering – Existing Conditions Verification and Mapping			X	X																																	
Engineering – Verification of Pre-existing Servitudes and ROW (Verification that Existing Servitudes or ROW’s can be utilized in lieu of implementation of Uniform Relocation and Assistance Act Real Property Acquisitions (URA))				X	X																																
Engineering – Preparation of Plans and Specifications			X	X	X	X	X																														
Engineering – Permitting LDOTD						X	X																														
Engineering – Permitting LA Department of Natural Resources						X	X																														
Engineering – Preparation of Construction Estimate of Cost (Independent Cost Estimate) (2CFR200)							X																														
Engineering – Bidding and Construction								X	X																												
Engineering – Construction Administration									X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X								
Engineering – Construction Inspection										X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X									
Public Bidding (2CRF200)							X	X																													

TOWN OF WOODWORTH, LOUISIANA
FY 2022 NGDISM GRANT PROGRAM
TOWN OF WOODWORTH
PVC REPLACEMENT PROJECT

(4)

Project Schedule																																					
	Year 1												Year 2												Year 3												
Month	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	
Construction Contract Award and Contract Processing (Verification of Contractor Eligibility (sam.gov); Verification of Bonding (US Treasury 570 Circular))								X	X																												
Construction Contract Preconstruction Conference (Outline of Federal Regulations; Davis-Bacon Labor Compliance; Disadvantaged Local Hire Goals; etc.)									X																												
Construction Contract Notice to Proceed										X																											
Construction Contract Implementation										X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X										
Construction Contract Acceptance as Substantially Complete																										X											
Construction Contract Close-Out																										X	X	X									
Close-Out Monitoring																											X	X	X								
Program Audit																												X	X	X	X						

(5)

Statement of Compliance
With Equity Requirement

TO WHOM IT MAY CONCERN:

I David C. Butler II, Mayor acting on behalf of the Town of Woodworth, Louisiana do hereby accept the responsibility to perform all capabilities and requirements in accordance with Executive Order 13985, Advancing Racial Equity and Support for Underserved Communities Through Federal Government including but not limited to funds, treatment of individuals in underserved communities, race, color, religions, disabilities and persons otherwise adversely affected by persistent poverty or inequality.



Witness



Witness



David C. Butler II, Mayor

8-8-2022
Date

The United States Department of Transportation (USDOT)

Standard Title VI/Non-Discrimination Assurances

The Town of Woodworth, Louisiana (herein referred to as the "Recipient"),
HEREBY AGREES THAT, as a condition to receiving any Federal financial assistance from the U.S. Department of Transportation (DOT), through the **Pipeline and Hazardous Materials Safety Administration** (PHMSA), is subject to, and will comply with, the following:

Statutory/Regulatory Authorities

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin);
- 49 C.F.R. Part 21 (entitled *Non-discrimination In Federally-Assisted Programs Of The Department Of Transportation—Effectuation Of Title VI Of The Civil Rights Act Of 1964*);
- 28 C.F.R. section 50.3 (U.S. Department of Justice Guidelines for Enforcement of Title VI of the Civil Rights Act of 1964);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 *et seq.*), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 *et seq.*), (prohibits discrimination on the basis of age);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131 – 12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 *et seq.*).

The preceding statutory and regulatory cites hereinafter are referred to as the "Acts" and "Regulations," respectively.

General Assurances

In accordance with the Acts, the Regulations, and other pertinent directives, circulars, policy, memoranda, and/or guidance, the Recipient hereby gives assurance that it will promptly take any measures necessary to ensure that:

*"No person in the United States shall, on the grounds of race, color, national origin, gender, age, or disability be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity," for which the Recipient receives Federal financial assistance from DOT, including the **Pipeline and Hazardous Materials Safety Administration**.*

The Civil Rights Restoration Act of 1987 clarified the original intent of Congress, with respect to Title VI and other Non-discrimination requirements (The Age Discrimination Act of 1975, and Section 504 of the Rehabilitation Act of 1973), by restoring the broad, institutional-wide scope and coverage of these non-discrimination statutes and requirements to include all programs and activities of the Recipient, so long as any portion of the program is Federally assisted.

Specific Assurances

More specifically, and without limiting the above General Assurance, the Recipient agrees with and gives the following Assurances with respect to its Federally assisted


PHMSA Natural Gas Distribution Infrastructure Safety and Modernization (NGDISM) Grant:

1. The Recipient agrees that each “activity,” “facility,” or “program,” as defined in §§ 21.23 (b) and 21.23 (e) of 49 C.F.R. § 21 will be (with regard to an “activity”) facilitated or will be (with regard to a “facility”) operated, or will be (with regard to a “program”) conducted in compliance with all requirements imposed by, or pursuant to the Acts and the Regulations.
2. The Recipient will insert the following notification in all solicitations for bids, Requests For Proposals for work, or material subject to the Acts and the Regulations made in connection with all (***PHMSA NGDISM Grant***) and, in adapted form, in all proposals for negotiated agreements regardless of funding source:

“The Town of Woodworth, Louisiana, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that with respect to any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.”
3. The Recipient will insert the clauses of Appendix A and E of this Assurance in every contract or agreement subject to the Acts and the Regulations.
4. The Recipient will insert the clauses of Appendix B of this Assurance, as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a Recipient.
5. That where the Recipient receives Federal financial assistance to construct a facility, or part of a facility, the Assurance will extend to the entire facility and facilities operated in connection therewith.
6. That where the Recipient receives Federal financial assistance in the form, or for the acquisition of real property or an interest in real property, the Assurance will extend to rights to space on, over, or under such property.
7. That the Recipient will include the clauses set forth in Appendix C and Appendix D of this Assurance, as a covenant running with the land, in any future deeds, leases, licenses, permits, or similar instruments entered into by the Recipient with other parties:
 - a. for the subsequent transfer of real property acquired or improved under the applicable activity, project, or program; and
 - b. for the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, project, or program.

8. That this Assurance obligates the Recipient for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the Assurance obligates the Recipient, or any transferee for the longer of the following periods:
 - a. the period during which the property is used for a purpose for which the Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or
 - b. the period during which the Recipient retains ownership or possession of the property.
9. The Recipient will provide for such methods of administration for the program as are found by the Secretary of Transportation or the official to whom he/she delegates specific authority to give reasonable guarantee that it, other recipients, sub-recipients, sub-grantees, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the Acts, the Regulations, and this Assurance.
10. The Recipient agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Acts, the Regulations, and this Assurance.

By signing this ASSURANCE, the Recipient also agrees to comply (and require any sub-recipients, sub-grantees, contractors, successors, transferees, and/or assignees to comply) with all applicable provisions governing the PHMSA access to records, accounts, documents, information, facilities, and staff. You also recognize that you must comply with any program or compliance reviews, and/or complaint investigations conducted by PHMSA. You must keep records, reports, and submit the material for review upon request to PHMSA, or its designee in a timely, complete, and accurate way. Additionally, you must comply with all other reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.

The Recipient gives this ASSURANCE in consideration of and for obtaining any Federal grants, loans, contracts, agreements, property, and/or discounts, or other Federal-aid and Federal financial assistance extended after the date hereof to the recipients by the U.S. Department of Transportation under the (PHMSA NGDISM Grant). This ASSURANCE is binding on Town of Woodworth, , other recipients, sub-recipients, sub-grantees, contractors, subcontractors and their subcontractors', transferees, successors in interest, and any other participants in the (PHMSA NGDISM Grant). The person(s) signing below is authorized to sign this ASSURANCE on behalf of the Recipient.

David C. Butler, II

(Name of Recipient)

by _____
(Signature of Authorized Official)

DATED August 8, 2022 _____

APPENDIX A

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the “contractor”) agrees as follows:

1. **Compliance with Regulations:** The contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, Pipeline and Hazardous Materials Safety Administration, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
2. **Non-discrimination:** The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21.
3. **Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding, or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor’s obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Recipient or the Pipeline and Hazardous Materials Safety Administration to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the Recipient or the Pipeline and Hazardous Materials Safety Administration, as appropriate, and will set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of a contractor’s noncompliance with the Non-discrimination provisions of this contract, the Recipient will impose such contract sanctions as it or the Pipeline and Hazardous Materials Safety Administration may determine to be appropriate, including, but not limited to:
 - a. withholding payments to the contractor under the contract until the contractor complies; and/or
 - b. cancelling, terminating, or suspending a contract, in whole or in part.
6. **Incorporation of Provisions:** The contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The contractor will take action with respect to any subcontract or procurement

(6)

as the Recipient or the Pipeline and Hazardous Materials Safety Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the Recipient to enter into any litigation to protect the interests of the Recipient. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

APPENDIX B

CLAUSES FOR DEEDS TRANSFERRING UNITED STATES PROPERTY

The following clauses will be included in deeds effecting or recording the transfer of real property, structures, or improvements thereon, or granting interest therein from the United States pursuant to the provisions of Assurance 4:

NOW, THEREFORE, the U.S. Department of Transportation as authorized by law and upon the condition that the Town of Woodworth, [] will accept title to the lands and maintain the project constructed thereon in accordance with (The Infrastructure Investment and Jobs Act (IIJA) (Pub. L. 117-58)), the Regulations for the Administration of (Natural Gas Distribution Infrastructure Safety and Modernization Grant Program), and the policies and procedures prescribed by the Pipeline and Hazardous Materials Safety Administration of the U.S. Department of Transportation in accordance and in compliance with all requirements imposed by Title 49, Code of Federal Regulations, U.S. Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation pertaining to and effectuating the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252; 42 U.S.C. § 2000d to 2000d-4), does hereby remise, release, quitclaim and convey unto the Town of Woodworth, [] all the right, title and interest of the U.S. Department of Transportation in and to said lands described in Exhibit A attached hereto and made a part hereof.

(HABENDUM CLAUSE)

TO HAVE AND TO HOLD said lands and interests therein unto Town of Woodworth, [] and its successors forever, subject, however, to the covenants, conditions, restrictions and reservations herein contained as follows, which will remain in effect for the period during which the real property or structures are used for a purpose for which Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits and will be binding on the Town of Woodworth, Louisiana [], its successors and assigns.

The Town of Woodworth, Louisiana [], in consideration of the conveyance of said lands and interests in lands, does hereby covenant and agree as a covenant running with the land for itself, its successors and assigns, that (1) no person will on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination with regard to any facility located wholly or in part on, over, or under such lands hereby conveyed [,] [and]* Town of Woodworth, Louisiana

(2) that the Town of Woodworth, Louisiana [] will use the lands and interests in lands and interests in lands so conveyed, in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, U.S. Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations and Acts may be amended[, and (3) that in the event of breach of any of the above-mentioned non-discrimination conditions, the Department will have a right to enter or re-enter said lands and facilities on said land, and that above described land and facilities will thereon revert to and vest in and become the absolute property of the U.S. Department of Transportation and its assigns as such interest existed prior to this instruction].* (*Reverter clause and related language to be used only when it is determined that such a clause is necessary in order to make clear the purpose of Title VI.)

(6)

APPENDIX C

CLAUSES FOR TRANSFER OF REAL PROPERTY ACQUIRED OR IMPROVED UNDER THE ACTIVITY, FACILITY, OR PROGRAM

The following clauses will be included in deeds, licenses, leases, permits, or similar instruments entered into by the Town of Woodworth, Louisiana pursuant to the provisions of Assurance 7(a):

- A. The (grantee, lessee, permittee, etc. as appropriate) for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree [in the case of deeds and leases add "as a covenant running with the land"] that: Town of Woodworth, Louisiana
1. In the event facilities are constructed, maintained, or otherwise operated on the property described in this (deed, license, lease, permit, etc.) for a purpose for which a U.S. Department of Transportation activity, facility, or program is extended or for another purpose involving the provision of similar services or benefits, the (grantee, licensee, lessee, permittee, etc.) will maintain and operate such facilities and services in compliance with all requirements imposed by the Acts and Regulations (as may be amended) such that no person on the grounds of race, color, or national origin, will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities.
- B. With respect to licenses, leases, permits, etc., in the event of breach of any of the above Non-discrimination covenants, Town of Woodworth, Louisiana will have the right to terminate the (lease, license, permit, etc.) and to enter, re-enter, and repossess said lands and facilities thereon, and hold the same as if the (lease, license, permit, etc.) had never been made or issued.*
- C. With respect to a deed, in the event of breach of any of the above Non-discrimination covenants, the Town of Woodworth, Louisiana will have the right to enter or re-enter the lands and facilities thereon, and the above described lands and facilities will there upon revert to and vest in and become the absolute property of the Town of Woodworth, Louisiana and its assigns.>(*Reverter clause and related language to be used only when it is determined that such a clause is necessary to make clear the purpose of Title VI.

(6)

APPENDIX D

CLAUSES FOR CONSTRUCTION/USE/ACCESS TO REAL PROPERTY ACQUIRED UNDER THE ACTIVITY, FACILITY OR PROGRAM

The following clauses will be included in deeds, licenses, permits, or similar instruments/agreements entered into by Town of Woodworth, Louisiana pursuant to the provisions of Assurance 7(b):

- A. The (grantee, licensee, permittee, etc., as appropriate) for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree (in the case of deeds and leases add, "as a covenant running with the land") that (1) no person on the ground of race, color, or national origin, will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over, or under such land, and the furnishing of services thereon, no person on the ground of race, color, or national origin, will be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination, (3) that the (grantee, licensee, lessee, permittee, etc.) will use the premises in compliance with all other requirements imposed by or pursuant to the Acts and Regulations, as amended, set forth in this Assurance.
- B. With respect to (licenses, leases, permits, etc.), in the event of breach of any of the above Non-discrimination covenants, Town of Woodworth, Louisiana will have the right to terminate the (license, permit, etc., as appropriate) and to enter or re-enter and repossess said land and the facilities thereon, and hold the same as if said (license, permit, etc., as appropriate) had never been made or issued.*
- C. With respect to deeds, in the event of breach of any of the above Non-discrimination covenants, Town of Woodworth, Louisiana will there upon revert to and vest in and become the absolute property of Town of Woodworth, Louisiana and its assigns.*

(*Reverter clause and related language to be used only when it is determined that such a clause is necessary to make clear the purpose of Title VI.)

APPENDIX E

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the “contractor”) agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

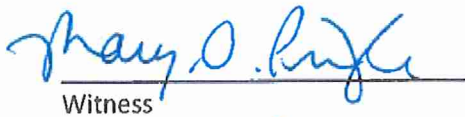
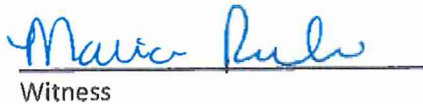
Pertinent Non-Discrimination Authorities:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 *et seq.*), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 *et seq.*), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 *et seq.*), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms “programs or activities” to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131 – 12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- The Federal Aviation Administration’s Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures nondiscrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 *et seq.*).

Statement of Authority

TO WHOM IT MAY CONCERN:

I David Butler II, Mayor acting on behalf of the Town of Woodworth, Louisiana do hereby accept the responsibility to perform all capabilities and requirements in accordance with US DOT PHMSA Title 49, CFR Part 192 and the LA DNR Office of Conservation, Pipeline Division, Pipeline Safety to replace the aging infrastructure of PVC Piping Main and Services.


Witness
Witness
David Butler II, Mayor

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

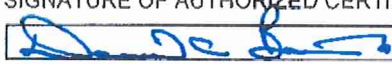
PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE Mayor/Project Director
APPLICANT ORGANIZATION Town of Woodworth, Louisiana	DATE SUBMITTED August 8, 2022

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

* APPLICANT'S ORGANIZATION	
Town of Woodworth	
* PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE	
Prefix:	* First Name: David Middle Name: C.
* Last Name: Butler	Suffix: II
* Title: Mayor/Project Director	
* SIGNATURE:	* DATE: 07/28/2022

Budget Narrative File(s)

*** Mandatory Budget Narrative Filename:** TOWN OF WOODWORTH PVC REPLACEMENT PROJECT

Add Mandatory Budget Narrative	Delete Mandatory Budget Narrative	View Mandatory Budget Narrative
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To add more Budget Narrative attachments, please use the attachment buttons below.

Add Optional Budget Narrative	Delete Optional Budget Narrative	View Optional Budget Narrative
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**Town of Woodworth, Louisiana
FY 2022 NGDISM Grant Program
Town of Woodworth
PVC Replacement Project**

Budget Narrative Attachment Form

1. **Administrative and Legal Expenses:** The Town intends to procure the services of a Grant Administrator to assist in federal program compliance side of the project. The Grant Administrator would assist the Town in all DOT reporting, the preparation of Tier 2 environmental clearances and solicitation of review; assist in procurement of other eligible activities under requirements of 2CFR200; assistance in Davis-Bacon compliance; preparation of DOT drawdowns for Mayor's execution; maintain and update the project budget; verify eligible, allocable and allowable expenses; assist in closeout of project and monitor and maintenance project file records. We estimate that a Senior Grant Consultant would average approximately \$110 per hour. We estimate the professional services will require approximately 6 hours per week for approximately 104 weeks (24± months). This equates to a budget for grant administrative services totaling **\$69,000**. This budgeted fee totals approximately 3.5% of the total grant funds requested. The Town will solicit price proposal through the Request for Proposal (RFP) for this service if awarded the NGDISM grant.

2. **Land, Structures, Rights-of-Way, Appraisals, Etc.:** All work is anticipated to be undertaken within existing public road rights-of-way or servitudes. Accordingly, no budget figure is needed for this line item.

3. **Relocation Expenses and Payments:** None

4. **Architectural and Engineering Fees:** For budget purposes the Engineering Fees related to preparation of construction drawings, construction details, drawings indicating existing rights-of-way and servitudes, construction specifications, contract documents; assistance with bidding, contracting, and construction administration services, is estimated at 8% of the total of all construction line items. Upon selection of an engineer through the Request for Qualification (RFQ) process the Town intends to negotiate a lump sum fee for services rendered based on estimates of man hours, hourly rates, overhead and profit. A review of historical fees for a project of this size indicates on a percentage basis fees ranging from a low of 7% to a high of 9.5%. The current estimated construction cost including contingences totals \$1,525,840. Therefore for budget purposes using 8% for engineering fees totals **\$122,067**.

5. **Other Architectural and Engineering Fees:** For the purposes of this project, detailed measured drawings or topographical surveys will be required along the roadway right-of-way where proposed new PE gas mains are to be installed. The field survey work will identify locations of existing gas mains, water lines, sewer lines, electrical power lines, etc. within the proposed construction corridor. Also identified will be location of drainage conduits. The measured/topographical drawings will be utilized for base maps for which actual design location of the proposed improvements can be indicated. Based on a review of the project area and the general limits of the Target Area, we estimate approximately 6.3 miles of existing roadway corridor will need to be surveyed. The survey work would also collect data on the types of driveways to be crossed to help determine the cost effectiveness of open cuts or direction boring. We preliminary budgeted the

**Town of Woodworth, Louisiana
FY 2022 NGDISM Grant Program
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survey crew data collection to take 20 days with a cost of approximately \$1,300 per day. The placement of the data into a drawing format is also estimated to take 16 days at \$650 a day for a experienced CAD designer. We have preliminarily budgeted a total of **\$36,400** for the topographic/measured drawing survey work. Upon procurement of the design engineer through the RFQ process, we will negotiate the scope of services and cost for the measured drawings and topographical survey work product. Again based on the number of survey crew work hours and CAD technician hours estimated by the design engineer a lump sum fee is anticipated to be negotiated based upon estimated manhours, labor costs, overhead, and profit.

6. Project Inspection Fees: The budget anticipates the assignment of a qualified and experienced field inspector to observe the construction work for installation of gas mains and services. The inspector would be required to keep records on physical locations of proposed improvements as installed. The inspector would also be tasked with coordinating resolutions for any conflicts that are encountered due to utilities or other obstructions encountered. For budget purposes we are anticipating approximately 1,800 hours with an hourly rate of \$90 an hour; fully burdened to include vehicle mileage. We estimate a total of approximately 1,800 manhours over the life of the project (24 months x 4.33 weeks/month x 5 days/week x 3.5 hours/day). This equates to approximately **\$162,000**. Upon procurement of the design engineer we intend to negotiate as an additional service that the Engineer provide the qualified and experienced inspector for the project. The scope of services and fees will be negotiated based on the anticipated construction time frame and the number of hours anticipated and the hourly rate. The proposed lump sum fee would be supported by the number of manhours, hourly rate, overhead and profit.

7. Site Work: The site work for this project was grouped for those elements of work that include repair and replacement of the existing paved surfaces and driveways. The following is an early estimate of the work items and quantities and estimate of unit prices that would be secured through a public bid process.

Item No.	Description	Units	Quantity	Unit Price	Total Bid Amount
1	Traffic Maintenance Aggregate (Vehicular Measurement)	C.Y.	150	\$ 96.00	\$ 14,400.00
2	Replacement of P.C.C. Sidewalk or Driveway (6" Th.)	S.Y.	150	\$ 108.00	\$ 16,200.00
3	Replacement of P.C.C. Sidewalk or Driveway (4" Th.)	S.Y.	150	\$ 102.00	\$ 15,300.00
4	Replacement of 4" Th. Asphaltic Concrete with 12" Th. DGA Base Over Amoco 2002 Paving Fabric (4" Th. 2 Lifts)	S.Y.	150	\$ 168.00	\$ 25,200.00
5	Replacement of 2" Th. Asphaltic Concrete with 10" Th. DGA Base Over Amoco 2002 Paving Fabric	S.Y.	180	\$ 168.00	\$ 30,240.00

Town of Woodworth, Louisiana
FY 2022 NGDISM Grant Program
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6	Barricades and Signage for Major Street Closure	Lump Sum	1	\$ 10,000.00	\$ 10,000.00
7	Sawcut Hard Surface Pavement (Asphalt and Concrete) (Full Depth)	L.F.	4,000	\$ 18.00	\$ 72,000.00
8	Clean-up, Maintenance and Final Restoration	L.F.	33,000	\$ 1.00	\$ 33,000.00
TOTAL SITE WORK					\$ 216,340.00

8. **Demolition and Removal:** The demolition and removal for this project includes the purging, flooding and abandonment of the existing gas mains. The following is an early estimate of the work item, along with quantities and estimate of the unit price that would be secured through a public bid process.

Item No.	Description	Units	Quantity	Unit Price	Total Bid Amount
1	Purging, Flooding, and Abandoning Existing Gas Mains	L.F.	33,000	\$ 1.00	\$ 33,000.00
TOTAL DEMOLITION AND REMOVAL					\$ 33,000.00

9. **Construction:** The construction work for this project was grouped for all those other line items of work related to the actual installation, testing, and placing into service of a new PE gas system; excluding site work, demolition and removal, and contingencies covered in other line items. The following is an early estimate of the work items and quantities and estimate of unit prices that would be secured through a public bid process.

Item No.	Description	Units	Quantity	Unit Price	Total Bid Amount
1	Mobilization	Lump Sum	1	\$ 55,000.00	\$ 55,000.00
2	PE Gas Main (4")	L.F.	33,000	\$ 22.00	\$ 726,000.00
3	4" Three Way Tapping Tee	Each	3	\$ 1,800.00	\$ 5,400.00
4	Gas Service Assemblies	Each	70	\$ 1,080.00	\$ 75,600.00
5	Gas Service Meters	Each	70	\$ 400.00	\$ 28,000.00
6	4" PE Casing Crossing (8" Casing)	L.F.	400	\$ 144.00	\$ 57,600.00
7	Field Cleaning, Testing and Purging of Gas Mains	L.F.	33,000	\$ 1.00	\$ 33,000.00
8	Select Fill Material A-2-4 Trench Backfill	C.Y.	180	\$ 25.00	\$ 4,500.00
9	Removal of Asphalt or Concrete Surfaces	S.Y.	500	\$ 18.00	\$ 9,000.00
10	1" Bore and Jack (Directional)	L.F.	1,000	\$ 12.00	\$ 12,000.00
11	4" Bore and Jack (Directional)	L.F.	750	\$ 22.00	\$ 16,500.00
12	Casing Pipe - Bore and Jack (8" - 10")	L.F.	400	\$ 240.00	\$ 96,000.00

Town of Woodworth, Louisiana
FY 2022 NGDISM Grant Program
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PVC Replacement Project

13	DGA Trench Backfill (Vehicular Measurement)	C.Y.	200	\$ 96.00	\$ 19,200.00
TOTAL CONSTRUCTION					\$ 1,137,800.00

10. **Equipment**: None

11. **Miscellaneous**: This budget line item includes the cost of public notices for advertisement for bids, public notices of community meetings, recordation of construction contracts and change orders as required by State Law, and other miscellaneous expenses such as reproduction of documents, etc. We estimate 10 publications at \$600 per each. We estimate recordation of the contracts and bonds and change orders to total approximately \$1,000. We estimate reproduction of drawings and contract documents for construction purposes to total approximately \$3,000. This results in a total budget figure for Miscellaneous of **\$10,000**.

12. **Subtotal**: See Summary Below

13. **Contingencies**: To cover unknowns and to account for current inflationary pressures that are being experienced on construction contracts and materials, we are using a contingency to cover unknowns and variables not able to be sufficiently identified at this early stage of cost and quantity of units. We are estimating a contingency of 10% of the Site Work, Demolition and Removal and Construction line items. This results in a total budget figure for Contingencies of **\$138,700**.

Summary

1. Administrative and Legal Expenses	\$69,000
2. Land, Structures, Right-of-Way, Appraisals, Etc.....	N/A
3. Relocation Expenses and Payments	N/A
4. Architectural and Engineering Fees	\$122,067
5. Other Architectural and Engineering Fees (Surveying)	\$36,400
6. Project Inspection Fees.....	\$162,000
7. Site Work.....	\$216,340
8. Demolition and Removal.....	\$33,000
9. Construction	\$1,137,800
10. Equipment	N/A
11. Miscellaneous	\$10,000
12. Subtotal.....	\$1,925,307
13. Contingencies (10% of Construction Related Items)	\$138,700
Total.....	\$2,064,007

BUDGET INFORMATION - Construction Programs

NOTE: Certain Federal assistance programs require additional computations to arrive at the Federal share of project costs eligible for participation. If such is the case, you will be notified.

COST CLASSIFICATION	a. Total Cost	b. Costs Not Allowable for Participation	c. Total Allowable Costs (Columns a-b)
1. Administrative and legal expenses	\$ 69,000	\$	\$ 69,000
2. Land, structures, rights-of-way, appraisals, etc.	\$ 0	\$	\$ 0
3. Relocation expenses and payments	\$ 0	\$	\$ 0
4. Architectural and engineering fees	\$ 122,067	\$	\$ 122,067
5. Other architectural and engineering fees	\$ 36,400	\$	\$ 36,400
6. Project inspection fees	\$ 162,000	\$	\$ 162,000
7. Site work	\$ 216,340	\$	\$ 216,340
8. Demolition and removal	\$ 33,000	\$	\$ 33,000
9. Construction	\$ 1,137,800	\$	\$ 1,137,800
10. Equipment	\$ 0	\$	\$ 0
11. Miscellaneous	\$ 10,000	\$	\$ 10,000
12. SUBTOTAL (sum of lines 1-11)	\$ 1,925,307	\$	\$ 1,925,307
13. Contingencies	\$ 138,700	\$	\$ 138,700
14. SUBTOTAL	\$ 2,064,007	\$	\$ 2,064,007
15. Project (program) income	\$ 0	\$	\$ 0
16. TOTAL PROJECT COSTS (subtract #15 from #14)	\$ 2,064,007	\$	\$ 2,064,007
FEDERAL FUNDING			
17. Federal assistance requested, calculate as follows: (Consult Federal agency for Federal percentage share.) Enter eligible costs from line 16c Multiply X 100 % Enter the resulting Federal share.			\$ 2,064,007