

Lithium Battery Air Safety Advisory Committee

MEETING AGENDA

Meeting Date: September 16-17, 2020

Location: Microsoft Teams

September 16, 2020

**Estimated
Time**

1. Welcome, Safety Briefing, & Call to Order 1.1 Welcome and Meeting Instructions (Duane Pfund, DFO) 1.2 Call to Order (Bob Brown, Chairman)	1030-1040 EST
2. Opening Remarks 2.1 Opening Remarks 2.1.1 Elaine Chao, DOT Secretary 2.1.2 Skip Elliott, PHMSA Administrator 2.1.3 Ben Supko, FAA, Office of Hazardous Materials Safety Executive Director 2.1.4 Bob Brown, Committee Chairman	1040-1100 EST
3. Previous Meeting Minutes & Agenda Overview – (Chairman) 3.1 Adoption of Previous Meeting Minutes 3.2 Adoption of Agenda	1100-1115 EST
4. Reports from Sub-Committees (SC Chairs) 4.1 Hazard Review (Bob Brown) 4.2 Data Collection and Analysis (Bob McClelland) 4.3 Regulations and Gap Analysis (Bob Brown) 4.4 Supply Chain Safety and Integrity (Tom Chapin)	1115-1200 EST
Break	1200-1300 EST
5. Reports from Sub-Committees – Cont. (SC Chairs) 5.1 Hazard Review (Bob Brown) 5.2 Data Collection and Analysis (Bob McClelland) 5.3 Regulations and Gap Analysis (Bob Brown) 5.4 Supply Chain Safety and Integrity (Tom Chapin)	1300-1430 EST
Break	1430-1500 EST
6. Sub-Committee Next Steps & Prioritization 6.1 Establishing Priorities 6.2 Committee Recommendations	1500-1545 EST
7. Closing Remarks 7.1 Agenda for Day 2 (Chairman) 7.2 Closing Remarks for Day 1 (Chairman)	1545-1600 EST

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1. Opening Remarks for Day 2 (Bob Brown, Chairman) 1.1 Recap of Day 1 1.2 Opening Remarks	1030-1045 EST
2. Sub-Committee Next Steps & Prioritization – Cont. 2.1 Establishing Priorities 2.2 Committee Recommendations	1045-1200 EST
Break	1200-1300 EST
3. Reporting 3.1 Consider Elements of Report, DFO 3.2 Identifying Gaps, Chairman 3.3 Committee Recommendations (Chairman)	1300-1430 EST
Break	1430-1500 EST
4. Stakeholder Engagement in International Forums 4.1 G-27 – Doug Ferguson, Co-Chair G-27 Committee 4.2 UN Lithium Battery Classification – George Kerchner, Executive Director, PRBA 4.3 UN TDG/ICAO Paper Review - PHMSA 4.4 NTSB Safety Recommendations A-20-31 & A-20-32 - Rachael Gunaratnam, Hazardous Materials Accident Investigator, NTSB 4.5 PHMSA Outreach - Aaron Mitchell, Director, Outreach Engagement and Grants Division, PHMSA	1500-1630 EST
5. Future Work 5.1 Any Further Committee Business 5.2 Determination of Future Meeting Dates	1630-1645 EST
6. Closing Remarks (Chairman & DFO)	1645-1700 EST