

August 16, 2023



U.S. Department
of Transportation

**Pipeline and Hazardous
Materials Safety
Administration**

1200 New Jersey Avenue, SE
Washington, DC 20590

DOT-SP 15747
(SEVENTH REVISION)

EXPIRATION DATE: 2027-07-31

(FOR RENEWAL, SEE 49 CFR 107.109)

1. **GRANTEE:** United Parcel Service, Inc.
Atlanta, GA

2. **PURPOSE AND LIMITATION:**

- a. This special permit authorizes the transportation in commerce of certain hazardous materials using electronic records including transmission via email, fax, or telephone in lieu of physical shipping papers. This special permit provides no relief from the Hazardous Materials Regulations (HMR) other than as specifically stated herein. The most recent revision supersedes all previous revisions.
- b. The safety analyses performed in the development of this special permit only considered the hazards and risks associated with the transportation in commerce.
- c. No party status will be granted to this special permit.

3. **REGULATORY SYSTEM AFFECTED:** 49 CFR Parts 106, 107 and 171-180.

4. **REGULATIONS FROM WHICH EXEMPTED:** 49 CFR § 177.817(a) in that a person may accept a hazardous material for transportation without a shipping paper; §§ 177.817(e) and 172.606(b) in that electronic communication may be used in lieu of a hard copy shipping paper as provided herein; and § 172.203(a) in that the special permit number need not be marked on the shipping paper.

5. **BASIS:** This special permit is based on the application of United Parcel Service, Inc. dated July 30, 2023, and submitted in accordance with § 107.109.

6. **HAZARDOUS MATERIALS (49 CFR 172.101):**
A material posing a hazard (including subsidiary) that is not identified below may not be transported under the terms of this special permit.

Hazardous Materials Description			
Proper Shipping Name	Hazard Class/ Division	Identification Number	Packing Group
Explosives ¹	1.4	As appropriate	N/A
Explosives	1.6N	As appropriate	N/A
Flammable gases	2.1	As appropriate	N/A
Nonflammable gases	2.2	As appropriate	N/A
Flammable liquids	3	As appropriate	I, II, III
Flammable solids ^{2,3}	4.1	As appropriate	II, III
Dangerous When Wet materials	4.3	As appropriate	II, III
Oxidizers	5.1	As appropriate	II, III
Organic peroxides ^{2,3}	5.2	As appropriate	N/A
Toxic materials	6.1	As appropriate	II, III
Infectious Substances	6.2	As Appropriate	N/A
Radioactive ⁴	7	As appropriate	N/A
Corrosive materials	8	As appropriate	I, II, III
Miscellaneous hazardous materials	9	As appropriate	II, III

1 - Only materials in compatibility groups C, D, E, and S are authorized.

2 - Excludes Type A, B and C materials.

3 - Excludes materials which require temperature control.

4 - Radioactive White-I only.

7. SAFETY CONTROL MEASURES:

a. PACKAGING: Hazardous materials must be properly packaged in accordance with the applicable requirements of the HMR or in accordance with the terms of an applicable special permit or approval. The total quantity of hazardous materials in each transport vehicle must be less than the placardable quantity and each package may not exceed a maximum gross mass of 70 pounds, except for dry ice and life-saving appliances, both of which can be offered in packages not exceeding a maximum gross mass of 150 pounds.

b. OPERATIONAL CONTROLS:

(1) Each vehicle operating under the terms of this special permit must have the following information readily available to and recognizable by authorities in the event of an accident or inspection in accordance with § 177.817€:

(i) Electronic hazardous materials shipping papers are in use in accordance with DOT-SP 15747; Call 1-855-706-2595 for hazmat shipping paper records; *Provide the number of each trailer when calling*; and

(ii) A copy of DOT-SP 15747.

(2) The information must be printed on durable media (i.e. laminated paper, high quality card stock, etc.) that can be removed from the cab of the truck.

(3) The information required on a shipping paper, including that required under §§ 172.202, 172.203, and 172.602, must be provided upon request to an authorized official for emergency response or for inspection, promptly and without delay. It must be provided in a single telephone call and in a single electronic transmission without technical delay, but in no instance may more than five (5) minutes elapse from the time a call is received at the United Parcel Service, Inc. (UPS, Inc.) call center until the electronic communication is received by the caller.

(4) Hazardous materials may only be transported under the terms of this special permit on a motor vehicle either operated by UPS, Inc. or by a UPS, Inc.-hired contractor. Contractors must operate under the exclusive use of UPS, Inc.

(5) UPS, Inc. is responsible for and must ensure that each UPS-hired contractor:

- (i) Has certified to UPS, Inc. in writing that it has received and reviewed a copy of the current revision DOT-SP 15747 and that it agrees to and is prepared to operate under the terms specified in the permit.
- (ii) Has certified to UPS, Inc. in writing it has provided the appropriate hazmat training in accordance with the 49 CFR 172, Subpart H, including training specific to DOT-SP 15747 to its drivers.
- (iii) Notifies UPS, Inc. of any reportable incident (as defined in §§ 171.15 or 171.16) involving a hazardous material shipment that is subject to DOT-SP 15747.
- (iv) Maintains a “Satisfactory” Carrier Safety Rating with the Federal Motor Carrier Safety Administration (FMCSA) and does not exceed an FMCSA intervention threshold relative to the company’s safety event grouping based upon roadside data and/or has not been cited with one or more serious violations within the past 12 months during an investigation as required in FMCSA’s Safety Measurement System.
- (v) Notifies UPS, Inc. in writing immediately of any change to its program that affects its ability to operate under and comply with the terms of the special permit.

(6) UPS, Inc. must maintain the documentation required under paragraph 7.b.(5) as long as the company and/or driver are under contract and will be made available upon request.

(7) Trailer markings:

- (i) Trailers owned or leased by UPS, Inc. for routine use operating under DOT-SP 15747 must be marked with the trailer number on four sides of the trailer in a contrasting color and at least one and one half inches high (1½ inches).
- (ii) Trailers leased by UPS, Inc. to accommodate “peak season” use (approximately November, December and January) operating under DOT-SP 15747 must be marked with the trailer number on a minimum of two sides of the trailer in a contrasting color and at least one and one half inches high (1½ inches).

8. **SPECIAL PROVISIONS:** A current copy of this special permit must be maintained at each facility where the package is offered or reoffered for transportation as required by the HMR.

9. **MODES OF TRANSPORTATION AUTHORIZED:** Motor Vehicle.
10. **MODAL REQUIREMENTS:** A current copy of this special permit must be carried aboard each motor vehicle used to transport packages covered by this special permit.
11. **COMPLIANCE:** Failure by a person to comply with any of the following may result in suspension or revocation of this special permit and penalties prescribed by the Federal hazardous materials transportation law, 49 U.S.C. 5101 *et seq.*
 - o All terms and conditions prescribed in this special permit and the Hazardous Materials Regulations, 49 CFR Parts 171-180.
 - o Persons operating under the terms of this special permit must comply with the security plan requirement in Subpart I of Part 172 of the HMR, when applicable.
 - o Registration required by § 107.601 *et seq.*, when applicable.

Each "Hazmat employee," as defined in § 171.8, who performs a function subject to this special permit must receive training on the requirements and conditions of this special permit in addition to the training required by §§ 172.700 through 172.704.

No person may use or apply this special permit, including display of its number, when this special permit has expired or is otherwise no longer in effect.

Under Title VII of the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU)—“The Hazardous Materials Safety and Security Reauthorization Act of 2005” (Pub. L. 109-59), 119 Stat. 1144 (August 10, 2005), amended the Federal hazardous materials transportation law by changing the term “exemption” to “special permit” and authorizes a special permit to be granted up to two years for new special permits and up to four years for renewals.

12. **REPORTING REQUIREMENTS:**
 - a. Shipments or operations conducted under this special permit are subject to the Hazardous Materials Incident Reporting requirements specified in § 171.15, “Immediate notice of certain hazardous materials incidents,” and § 171.16, “Detailed hazardous materials incident reports.” In addition, the grantee(s) of this special permit must electronically notify the Associate Administrator for Hazardous Materials Safety, of any incident involving a package, shipment or operation conducted under the terms of this special permit.
 - b. After an incident described in paragraph 12.a. above involving this special permit, UPS, Inc. must electronically record the following information along with an electronic incident report as required by paragraph 12.a. of this special permit:

- (1) The elapsed time from when a call was received at the UPS, Inc. call center to the time when the electronic communication was received by the caller.
- (2) A point of contact for the caller which must include:
 - (i) Full Name;
 - (ii) Position and Agency;
 - (iii) Phone number; and
 - (iv) Email address.
- (3) To whom the information was provided (e.g. first responder, a facility that relayed the information to on-scene personnel).
- (4) The means and format by which the information was provided, (e.g. the information was sent via e-mail, fax, or voice).
- (5) This information must be maintained for as long as the special permit is valid and a minimum of 12 months afterwards and made available upon request.

c. Every six months UPS, Inc. must provide a report documenting each incident described in paragraph 12.a. above or inspection that has occurred under the terms of the special permit during that period. This report must evaluate the timeliness and effectiveness of the electronic data transmission process described in paragraph 2.a. above. The report must be provided to PHMSA by January 7th and July 7th each year this special permit is effective via email using the following email address: specialpermits@dot.gov. Specific information required in the report is provided below; however, UPS, Inc. may include any other additional information that it finds relevant. PHMSA or UPS, Inc. may request a meeting after a report is submitted to discuss the contents of the report or lessons learned. The following information is required under this paragraph:

- (1) The elapsed time from when a call was received at the UPS, Inc. call center to the time when the electronic communication was received by the caller.
- (2) Point of contact for caller, which must include:
 - (i) Full Name;
 - (ii) Position and Agency;

(iii) Phone number; and

(iv) Email address.

(3) To whom the information was sent (e.g. inspector, first responder, a facility that relayed the information to on scene personnel)

(4) The number of times a caller did not receive the transmitted shipping paper information as required by this special permit during the six month period. This must also include:

(i) An evaluation of each occurrence to determine why the information was not available;

(ii) Corrective action taken to prevent the situation from reoccurring; and

(5) This information must be maintained for as long as the special permit is valid and a minimum of 12 months afterwards and made available upon request.

d. If during the six month reporting period in paragraph 12.c. above, the required shipping paper information is not provided within five minutes two or more times, UPS, Inc. must notify PHMSA via email using the following email address: specialpermits@dot.gov within five days of the second occurrence. UPS Inc. must then provide the information required by paragraphs 12.c.(4)(i) and (ii) above within 30 days.

e. In the event of an emergency, the information required in paragraphs 12.b. is not required during the initial contact; however, the information should be obtained to the maximum extent practicable.

Issued in Washington, D.C.:



for William Schoonover
Associate Administrator for Hazardous Materials Safety

Address all inquiries to: Associate Administrator for Hazardous Materials Safety, Pipeline and Hazardous Material Safety Administration, U.S. Department of Transportation, East Building PHH-13, 1200 New Jersey Avenue, Southeast, Washington, D.C. 20590.

Copies of this special permit may be obtained by accessing the Hazardous Materials Safety Homepage at <https://www.phmsa.dot.gov/approvals-and-permits/hazmat/special-permits-search>. Photo reproductions and legible reductions of this special permit are permitted. Any alteration of this special permit is prohibited.

PO: TG