

*NTSB - Glenpool*

Richard H. Flint II, PE  
National Transportation Safety Board  
Pipeline Accident Investigations  
490 L'Enfant Plaza East, SW  
Washington, DC 20594

Re: Glenpool South Tank Farm, Glenpool, OK  
Pipeline Accident on April 7, 2003 (DCA-03-MP001)  
Your E-mail Request Dated February 24, 2004 to Stacey Gerard,  
Associate Administrator for Pipeline Safety

Dear Mr. Flint:

On February 24, 2004, six days after the Technical Review meeting hosted by NTSB on the Glenpool South Tank Farm pipeline accident in Glenpool, OK, you sent OPS's Associate Administrator, Ms. Stacey Gerard, an e-mail request seeking some specific information on our inspection process, communication tools used to educate OPS's field inspectors on new regulations, training on the application of new regulations, follow up actions after inspections, and eventual corrective actions taken by OPS after an inspection is found deficient. You also asked for copies of breakout tank inspections for the years 2000-2003 from OPS's Eastern, specifically pointing out that you wanted the most recent 10 completed inspection forms. The same applied to OPS's Southwest and Western regions. To confirm if you wanted only the most recent 10 inspection forms from each region, I asked you to clarify your request on March 16. You responded that I send you all 20 completed inspection forms that I had collected.

On 9 March I sent you a matrix by e-mail to respond to your request #1 wherein OPS answered the following questions you posed:

- 1) After an inspector completed his/her written evaluation report for an inspection, was it reviewed in the Regional office? and/or OPS Headquarters?
- 2) If so, what was the purpose of the review?
- 3) Were some or all inspection reports reviewed?
- 4) Was the review process able to determine if a particular inspector was performing below the minimum acceptable, or otherwise having difficulty?
- 5) What follow-up actions were taken if the review process identified a problem?
- 6) Are there any records of inspection reports being found deficient by OPS and corrective action being taken by OPS?

- 7) When a new regulation, such as 195.402(a) is issued, how are inspectors made aware of the compliance requirements associated with the new regulation? Specific training?

With this letter I am resubmitting this matrix for your records.

Between 2000 and 2003 OPS's Eastern, Southwest, and Western regions conducted 20 breakout tank inspections. In some cases these inspections were performed by OPS regional staff; in others OPS's state partners performed these breakout tank inspections.

I look forward to continue working with you.

Sincerely,

Joy O. Kadnar

Enclosure(s)