

We are conducting **free webinar training sessions** on the 2014-2015 U. S. Department of Transportation's Pipeline and Hazardous Materials Safety Administration (PHMSA) application process for the Hazardous Materials Emergency Preparedness (HMEP) grant. Please click on the URL included within the body of this invitation to register to participate in the webinar.

**Title:** **2014-2015 PHMSA HMEP Grant Application Process**

**Date:** January 28, 2014

**Time: Session 1:** 10:00 a.m.-12:00 p.m. Eastern Standard Time

**Session 2:** 1:30 p.m.-3:30 p.m. Eastern Standard Time

The HMEP Grant Program's application process opens on February 1, 2014, and applications are due no later than March 31, 2014. In order to provide guidance on the application package, evaluation process, common application issues, award process, and the MAP-21 Certification Requirements, we scheduled two webinar training sessions to accommodate the range of time zones and schedules of potential applicants. We will also provide the opportunity to ask questions about the process.

Although the only difference in the format for the sessions will be the Question and Answer Sessions, you are welcome to participate in both sessions and to invite colleagues involved in the application process. There is not a limit on the number of colleagues you can invite.

### **Webinar Highlights**

- Introduction of Staff
- Overview of Hazmat Grant Program
- Timeline for HMEP Grant Application and Award Process
- Solicitation
- Format and Content of Application Package
- Evaluation Process
- Common Application Issues

- Resubmittal Process
- Tools and Resources
- Award Process
- MAP-21 Certification Requirements
- Question and Answer Session

**If you intend to participate, you must register online**

at <https://www.livemeeting.com/lrs/1100004049/Registration.aspx?pageName=lc0s12khpwnk9t0d> no later than 5:00 pm on January 21, 2014.

Prior to the webinar we will provide under separate cover the handouts and additional details regarding accessing the webinar including the call-in number for each Microsoft Office Live Meeting session.

Please be advised when you receive your confirmation you should click on the URL labeled First Time Users to check your system's compatibility with Microsoft Office Live Meeting prior to the webinar. Also, if you have any questions regarding the online registration form or Microsoft Office Live Meeting, Suezett Edwards can be contacted by email at [suezett.edwards@dot.gov](mailto:suezett.edwards@dot.gov) or by phone at 202-366-4863.

Thank you.

**The HMEP Grants Team**

**The Hazardous Materials Emergency Preparedness (HMEP) Grant Program**

US Department of Transportation

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